

## Unit 7. TASKS AFTER 7A

**Task 1. Fill in the blanks with the words or word combinations from the box. You should start the sentence from the capital letter.**

a package, office packages, Microsoft Office, an ASP, search criteria, default button, a leased line, E-commerce, flexibility

1. A set of related applications programs is referred to as .....
2. .... such as ..... are sets of interrelated office programs.
3. This gives the user more ..... and saves them from having to install and maintain programs.
4. .... is a cable connection that is rented for use in a communication system.
5. .... is buying and selling on the Internet.
6. The ..... is the option that is selected automatically.
7. The ..... are the details of what you are looking for.
8. .... rents applications to users, i.e. instead of buying software.

**Task 2. Match the terms in Table A with the statements in Table B. Write only a letter in the box.**

| Table A                                                                                                                                                                                                                                                    | Table B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <ol style="list-style-type: none"> <li>1. wordprocessor</li> <li>2. mailmerge</li> <li>3. tab (key)</li> <li>4. package (software)</li> <li>5. download</li> <li>6. icon</li> <li>7. upgrade</li> <li>8. simulation</li> <li>9. payroll package</li> </ol> | <ol style="list-style-type: none"> <li>a. an application program or collection of programs that can be used in different ways.</li> <li>b. to copy a file from a server to a client computer in a network.</li> <li>c. a small picture used in a WIMP system to represent a program folder or file or performance of a system.</li> <li>d. a change that improves the features.</li> <li>e. a type of computer application program used for typing and editing text documents.</li> <li>f. the computer keyboard key that is used to move the cursor to the next tabulation point in a wordprocessor program so that data can be spaced evenly on the screen.</li> <li>g. a wordprocessing facility that causes a mailing list to be automatically combined with a standard letter to produce a separate copy of the letter addressed to each person on the mailing list.</li> <li>h. a set of computer programs used for calculating pay cheques.</li> <li>i. a programmed virtual environment that imitates a real or planned system.</li> </ol> |

**Task 3. Mark the following as True or False. Write T/F.**

1. The advantages of the ASP system include: the need for a broadband network connection or a leased line.
2. Sim City is a simulation program in which the user has to develop a city by building roads and 3D (three-dimensional) buildings, setting taxes, etc.
3. Tomb Raider is a popular adventure game that has appeared only in one version.
4. The main character of Tomb Raider is represented by a male animated image.
5. Applications programs are programs that allow the user to do various types of work on a computer, e.g. wordprocessors, databases.
6. A set of related applications programs is referred to as database.
7. Mailmerging is a useful feature found in most office suites.
8. The default button is the option that is selected automatically.
9. The Patient Browser Program is a type of adventure game that has appeared in various versions.