Writing Part 1

- Remember there are four points you have to answer in the email. Make sure you answer each one and add enough information about each point so that your email is about 100 words. Use words like *because, so* or *and*.
- You can use questions to make suggestions, give invitations or ask for further information.

Exam advice

1 **Match the beginnings and endings of the sentences.**

1 Let's meet at 10 o'clock,
2 Wednesday is the best day
3 The park is very big,
4 The beach is a great idea

a so we can have a good walk there.
b because I love swimming in the sea.
c because I don't have yoga classes that afternoon.
d so we have time to buy some food first.

2 **Complete the table with the questions.**

Inviting
Suggesting
Asking for information

1 Would you like to come to my party?
2 Which is the best place to visit?
3 Shall we go to the exhibition?
4 Do you want to go to the theatre tonight?
5 What kind of films do you like?
6 Why don't we have a barbecue?

3 **Read this email from your English-speaking friend Robin, and the notes you have made. Write your answer in about 100 words.**

To:

From: Robin

Hi,

I'm writing with some great news. My friend Jack says I can use his apartment on the coast in the first two weeks of August. There's space for two people. Would you like to come? — Yes, thanks!

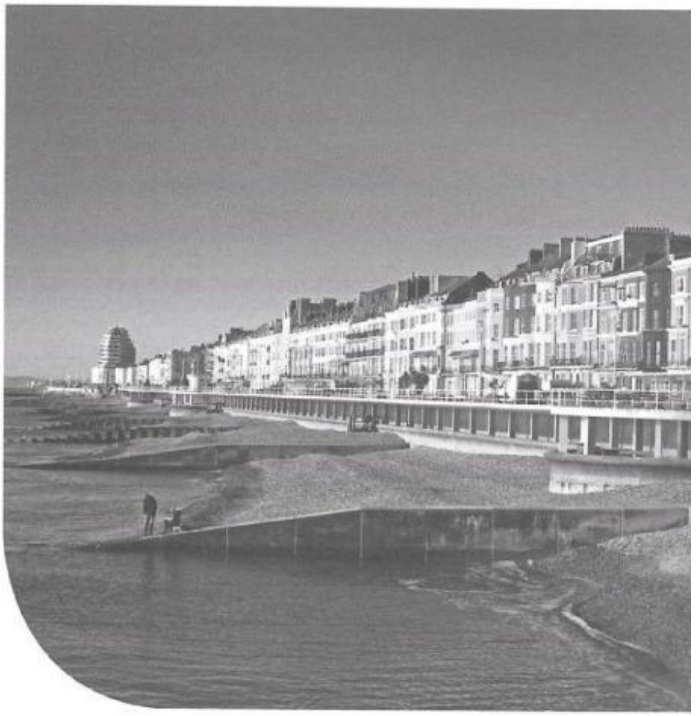
I've only got one week's holiday, so which of those two weeks in August would be best for you? — Say which and why

The house is near the beach and the weather will be hot. What kind of activities should we do at the beach? — Tell Robin

We don't have to pay for the apartment, but I'd like to get Jack a present to say thank you. I thought maybe something for the house. What could we get him? — Suggest . . .

Lots of love,

Robin



LIVEWORKSHEETS