

Unit 4

Dreams for the Future

Student Worksheet (LKPD 4 Unit 4)

Name : _____
Class : _____
Roll Number : _____
Date : _____

A Brighter Future Starts with You!

Tujuan Pembelajaran (TP)

- TP 4.2 Murid mampu menggunakan *Future Progressive* serta *definitely*, *probably*, *probably won't*, dan *definitely won't* untuk menyampaikan kegiatan dan prediksi tentang masa depan.

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Let's Learn

Read the information about **formal and informal emails**.

Formal email (to a teacher or an adult)		Informal email (to a friend)	
1 Subject	Be clear and specific. <i>This week's essay</i>	1 Write something simple. <i>Tonight or Hi</i>	
2 Greeting	Use Ms. / Mr. / Mrs. <i>Mrs. Smith,</i>	2 Write <i>Hi, Tony</i> or <i>Hey, Tony</i> .	
3 Body	Write your message in full sentences, check your spelling, and be polite. <i>I missed school yesterday because I was ill. Can you tell me what the homework is, please?</i>	3 You can use short words and abbreviations. <i>u, wanna, coz, bff, etc.</i>	
4 Closing	Write <i>Yours sincerely</i> , or <i>Best wishes</i> , and your name below.	4 Write your name.	

Useful Phrases

Formal

- Could you ... ?
- Can you tell me ... ?
- I would be grateful if ...
- Thank you for your help.
- I look forward to your reply.
- Yours sincerely,
- Best wishes,

Informal

- Hey ...
- How are you?
- Wanna ... ?
- Coz ...
- TTYL (talk to you later)
- See you soon!
- Take care,

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Identify the Email Type

Read each sentence. Write **formal** if it belongs in a formal email or **informal** if it belongs in an informal email.

- _____ Hey, Tami.
- _____ I am having trouble deciding what to do for my science project. Could you help me think of some ideas?
- _____ c u later bff!
- _____ Dear Mr. Taylor,
- _____ Yours sincerely, Steve
- _____ Wanna play video games at my house?

TIPS

Texting Abbreviations

b4 = before
bff = best friends forever
c = see
coz = because
gonna = going to
TTYL = talk to you later
u = you
wanna = want to

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Write the Emails

Write a **formal email** to **Mr. Taylor** and an **informal email** to **Tami**. Use the information below. In the informal email, use some abbreviations from the box.

A Formal Email to Mr. Taylor

- You missed school yesterday because you were ill.
- Ask for the homework.
- Be polite and use a suitable subject.

To:

Subject:

Yours sincerely,

B Informal Email to Tami

- Invite Tami to play video games at your house.
- Suggest a time (this weekend).
- Use some abbreviations.

To:

Subject:

Take care,
