

Short Test 1

Jobs and Employment

Choose the correct answer (A, B, C, or D).

1 My sister works as an accountant in the ... department of a large company.

- a) Marketing b) Financial c) Warehouse d) IT

2 If you want to work for this company, you need to ... for the position online.

- a) apply b) recruit c) employ d) resign

3 Mark has been ... of work for three months and is looking for a new job.

- a) out b) away c) off d) over

4 A person who designs buildings is called an

- a) engineer b) architect c) electrician d) accountant

5 My cousin works as a ... and repairs cars and other vehicles.

- a) plumber b) construction worker c) mechanic d) cashier

6 She has excellent qualifications and hopes to ... a new job soon.

- a) land b) make c) do d) earn

7 The company is looking for a highly ... candidate with several years of experience.

- a) qualified b) monotonous c) seasonal d) temporary

8 Working as a surgeon can be extremely ... because patients' lives depend on you.

- a) boring b) responsible c) easy d) brief

9 Employees who work extra hours may receive a ... at the end of the year.

- a) vacancy b) bonus c) reference d) contract

10 You should ... a CV before applying for the job.

- a) put together b) take off c) give up d) cover for

11 My brother is a ... developer who creates applications for mobile phones.

- a) software b) fashion c) graphic d) financial

12 The company needs someone to ... for the manager while she is on holiday.

- a) dismiss b) cover c) recruit d) negotiate

13 Working in a hospital can be physically and mentally

- a) rewarding b) promising c) demanding d) profitable

14 The manager decided to ... three new employees for the sales department.

- a) employ b) employee c) employer d) employment

15 After five years in the same position, Anna finally got a

- a) commission b) promotion c) resignation d) shift

16 My uncle is self-employed and ... his own business.

- a) runs b) holds c) takes d) makes

17 The company made a huge ... last year because its products sold very well.

- a) loss b) debt c) profit d) wage

18 Before accepting the offer, you should read your employment ... carefully.

- a) contract b) vacancy c) reference d) candidate

19 A ... is responsible for examining evidence and making decisions in court.

- a) lawyer b) judge c) journalist d) civil servant

20 Because of the heavy workload, many employees find their jobs

- a) fascinating b) stressful c) steady d) permanent

21 If you want to improve your skills, you could enrol on a training

- a) course b) shift c) salary d) notice

22 The company had to ... several workers redundant because it was losing money.

- a) make b) do c) take d) get

23 A ... job is one that is available only during a particular time of year.

- a) permanent b) steady c) seasonal d) nine-to-five

24 Employees who are good at solving problems and finding creative solutions are

- a) resourceful b) monotonous c) unskilled d) temporary

25 After working night shifts for years, he decided to ... from his job.

- a) apply b) resign c) recruit d) promote

26 A person who treats sick animals is a

- a) physiotherapist b) chemist c) vet d) nurse

27 The company offers excellent ... of employment, including flexible hours and paid holidays.

- a) terms b) skills c) qualities d) wages

28 Employees should be ... and arrive at work on time every day.

- a) conscientious b) unemployed c) back-breaking d) seasonal

29 Tom works in shifts, so he sometimes has to work ... hours, including late nights and weekends.

- a) unsocial b) ideal c) brief d) profitable

30 After years of hard work, she reached the ... of her career and became the company's CEO.

- a) height b) level c) amount d) point

31 Before the interview, James had to ... an application form and provide details of his qualifications.

- a) fill in b) take up c) hand in d) put off

32 The company is looking for a ... employee who can be trusted with confidential information.

- a) temporary b) trustworthy c) unskilled d) monotonous