LESSON 4

On-screen Instructions

Activity 1 Starting up *Dialog Box*

A Put the words in the right order and make sentences.

1 an option / from / the / select / dialog box

2 'open file' / dialog box / click on / in the

B The word "dialog box" is American spelling. What is the British spelling of "dialog box"? You may do some research on the Internet.

C Look at this dialog box. Answer the questions.



1 In computing, a button is a small area on a computer screen that you click on in order to perform an action. Is there a button in this dialog box?

2 What do you see from this dialog box? Circle a, b, c or d.
a. icons and a taskbar
b. a desktop and a mouse
c. a button and a scroll bar
d. a toolbar and a cursor

LIVEWORKSHEETS

D Choose the best answer (a, b, c or d) to complete an explanation of the dialog box in Exercise C.

As you can see, this __1__ box is part of a graphical user interface. When you double-click on the icon of the file you want to __2__ , you may not be able to open that __3__ immediately. Instead, you will get the __4__ " __5__ do you want to open this file?". When the message __6__, you can __7__ any of the compatible __8__ from the list.

1	a. icon	b.program	c. keyboard	d. dialog
2	a. open	b. close	c. read	d. delete
3	a. screen	b. button	c. program	d. file
4	a. message	b. button	c. program	d. file
5	a. When	b. Where	c. Why	d. How
6	a. starts	b. appears	c. stops	d. freezes
7	a. select	b. like	c. text	d. remove
8	a. files	b. buttons	c. programs	d. boxes

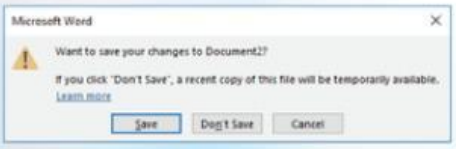
Activity 3 Language Focus I *Save & Save As*

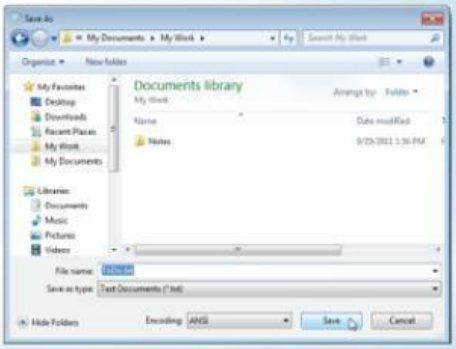


A Work in pairs. Discuss the following questions with your friend.

1. What will happen if you click 'Save'?
2. What will happen if you click 'Don't Save'?
3. What will happen if you click 'Cancel'?

One basic difference between 'Save' and 'Save As'





Save It is used to save a document or anything (which you want to save) with a name.

Save As It is used to save an already saved document or anything (which you want to save) with a new name.

B Explain the difference between 'Save' and 'Save As' in your language (the Thai language). Make notes to compare your explanation with your friends.

LIVEWORKSHEETS

Activity 4 Language Focus II *Font*

Font ☞ A particular size and style of a set of letter on a computer screen or used in printing

Dialog box displays a list of fonts that are currently installed on the computer and let the user choose a font, font style, font size and effects to apply to the text.



A Look at the font dialog box. There are three font styles to select from the drop-down menu. What are they?

1. _____
2. _____
3. _____

B Match the font style (1-4) to text appearances.

1 Regular	*kraiwan*
2 Italic	**kraiwan**
3 Bold	***kraiwan***
4 Bold Italic	kraiwan

C Which text appearance is the 'strikethrough' effect? And which one is the 'All caps' effect?

- covid
- ~~Covid~~
- Covid
- COVID

_____

Activity 5 Learning by doing I *Choose a wireless network*

A Which of the following can be seen from the wireless network connection dialog box? Circle *a*, *b*, *c* or *d*.

a. taskbar b. toolbar

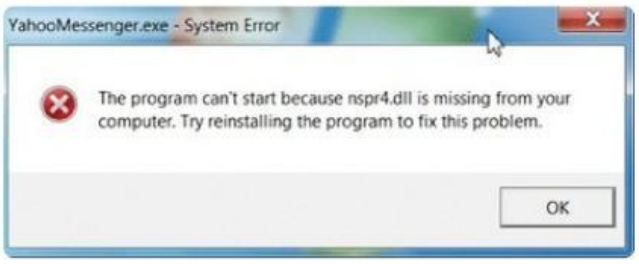
c. title bar d. desktop

B If you click 'Refresh network list', what will happen? Put a check mark (✔) in front of the correct result. Discuss with your friends.

- It will perform a scan of wireless networks within range.
- It will detect only one wireless network.

LIVEWORKSHEETS

B Look at this error message. Work in pairs to answer *yes* or *no* to the statements.



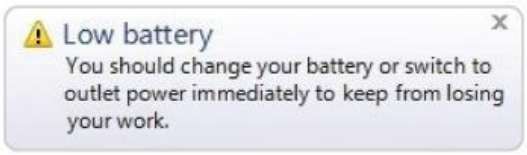
yes — Is reinstalling a program needed?

_____ 1 Can the user open the program?

_____ 2 Is there a file missing from the user's computer?

_____ 3 Does the title bar say "YahooMessenger.exe – System Error"?

B Look at the following error messages. What do these messages tell you about?



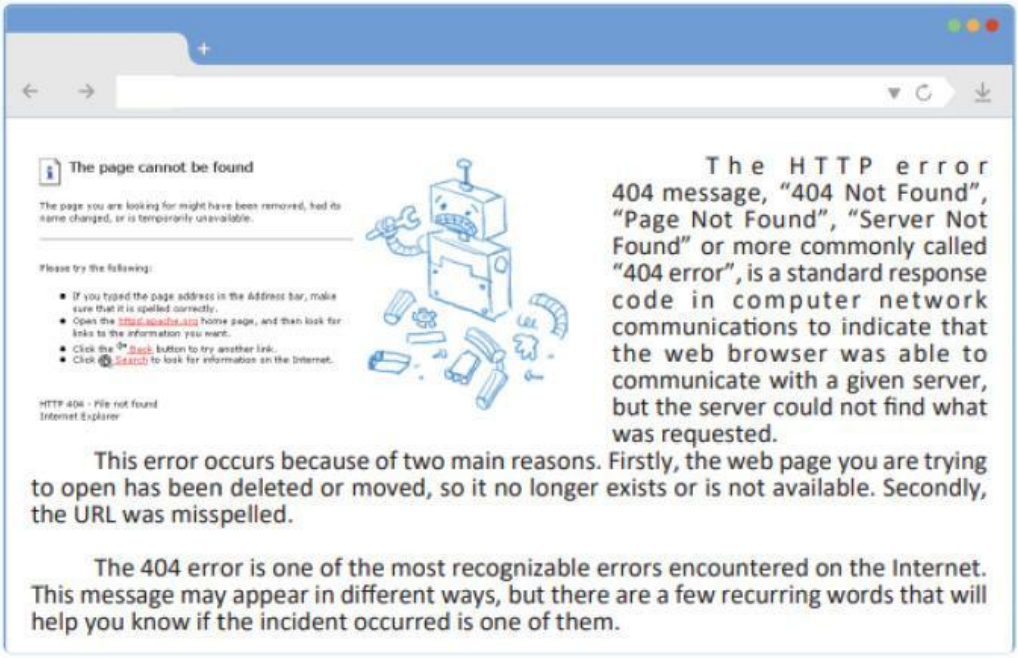


C Match the words (1-5) on the left with their meanings on the right (a-e).

e 1 incorrect low	a	change
_____ 2 battery	b	without delay
_____ 3 switch	c	sleep
_____ 4 immediately	d	does not have much power left in it
_____ 5 hibernate	e	wrong

LIVEWORKSHEETS

Activity 8 Reading *What is 404 error?*



The HTTP error 404 message, "404 Not Found", "Page Not Found", "Server Not Found" or more commonly called "404 error", is a standard response code in computer network communications to indicate that the web browser was able to communicate with a given server, but the server could not find what was requested.

This error occurs because of two main reasons. Firstly, the web page you are trying to open has been deleted or moved, so it no longer exists or is not available. Secondly, the URL was misspelled.

The 404 error is one of the most recognizable errors encountered on the Internet. This message may appear in different ways, but there are a few recurring words that will help you know if the incident occurred is one of them.

A Read the passage, then write short answers to the following questions.

1. Is the HTTP error 404 message a standard response in computer network communications?

2. What are two main causes of the 404 error message?

3. What does "the URL was misspelled" mean?

4. "The 404 error is one of the most recognizable errors." What does this sentence mean?

LIVEWORKSHEETS