

Grammar 4.1 Talking about arrangements

1 Complete the questions with the correct form of *be*.

- 1 Where _____ you working tomorrow?
- 2 When _____ Dan flying to Glasgow?
- 3 How _____ we getting to the airport?
- 4 _____ Marek staying at an apartment?
- 5 _____ Karl and Heidi visiting the office next week?
- 6 _____ I meeting you next week?

2 Match the questions in Exercise 1 (1-6) with the responses (a-f).

- | | |
|------------------------------------|-------------------------------|
| a Yes, he is. _____ | d By train. _____ |
| b Yes, you are. _____ | e No, they aren't. _____ |
| c In the office in Brussels. _____ | f On Tuesday next week. _____ |

3 Write sentences about arrangements.

- 1 we / hire / a car for a week

- 2 Wendy and Robert / not fly / to Hamburg tomorrow

- 3 I / not stay / in a hotel / next week

- 4 Mauricio / not go / to the office on Monday

- 5 you / visit / the factory next month

4.3 Things happening now

4 Choose the correct option.

- 1 A: *Am / Is* Pavel preparing a new price list?
B: Yes, he *is / are*.
- 2 A: *Am / Are* the team giving their presentation this morning?
B: No, they *isn't / aren't*.
- 3 A: What *am / are* you having problems with?
B: We *'m / 're* having problems with our computers.
- 4 A: *Are / Is* you planning your talk for the sales meeting?
B: Yes, I *'m / 're* planning it right now.

5 Complete the sentences with the correct form of the verbs in brackets.

- 1 Rita _____ (write) her report at the moment.
- 2 The team _____ (not deal) with the problem today.
- 3 Right now, Liz _____ (talk) to a new supplier.
- 4 Hans _____ (have) problems with the delivery at the moment.
- 5 The meeting _____ (go) very well.
- 6 Things _____ (not go) well right now.
- 7 The Sales Managers _____ (prepare) for the conference.
- 8 They _____ (not repair) the phones today.