PART 1

Questions 1–6

Complete the notes below.

*Write **ONE WORD AND/OR A NUMBER** for each answer.*

First day at work	
• Name of supervisor:	**1**……
• Where to leave coat and bag:	use **2**…… in staffroom
• See Tiffany in HR:	to give **3**…… number to collect **4**……
• Location of HR office:	on **5**…… floor
• Supervisor's mobile number:	**6**……

Questions 7–10

Complete the table below.

*Write **ONE WORD ONLY** for each answer.*

Responsibilities

	Task 1	**Task 2**	**Notes**
Bakery section	Check sell-by dates	Change price labels	Use **7**…… labels
Sushi takeaway counter	Re-stock with **8**…… boxes if needed	Wipe preparation area and clean the sink	Do not clean any knives
Meat and fish counters	Clean the serving area, including the weighing scales	Collect **9**…… for the fish from the cold-room	Must wear special **10**……

LIVEWORKSHEETS

PART 2

Questions 11 and 12

*Choose **TWO** letters, **A–E**.*

Which **TWO** problems with some training programmes for new runners does Liz mention?

A There is a risk of serious injury.

B They are unsuitable for certain age groups.

C They are unsuitable for people with health issues.

D It is difficult to stay motivated.

E There is a lack of individual support.

Questions 13 and 14

*Choose **TWO** letters, **A–E**.*

Which **TWO** tips does Liz recommend for new runners?

A doing two runs a week

B running in the evening

C going on runs with a friend

D listening to music during runs

E running very slowly

Questions 15–18

What reason prevented each of the following members of the Compton Park Runners Club from joining until recently?

*Write the correct answer, **A**, **B**, or **C** next to Questions 15–18.*

Reasons

A a lack of confidence

B a dislike of running

C a lack of time

Club members

15 Ceri ……

16 James ……

17 Leo ……

18 Mark ……

LIVEWORKSHEETS

Questions 19 and 20

*Choose the correct letter, **A**, **B** or **C**.*

19 What does Liz say about running her first marathon?

A It had always been her ambition.

B Her husband persuaded her to do it.

C She nearly gave up before the end.

20 Liz says new runners should sign up for a race

A every six months.

B within a few weeks of taking up running.

C after completing several practice runs.

PART 3

Questions 21–25

21 Kieran thinks the packing advice given by Jane's grandfather is

A common sense.

B hard to follow.

C over-protective.

22 How does Jane feel about the books her grandfather has given her?

A They are not worth keeping.

B They should go to a collector.

C They have sentimental value for her.

23 Jane and Kieran agree that hardback books should be

A put out on display.

B given as gifts to visitors.

C more attractively designed.

24 While talking about taking a book from a shelf, Jane

A describes the mistakes other people make doing it.

B reflects on a significant childhood experience.

C explains why some books are easier to remove than others.

25 What do Jane and Kieran suggest about new books?

A Their parents liked buying them as presents.

B They would like to buy more of them.

C Not everyone can afford them.

LIVEWORKSHEETS

Questions 26–30

Where does Jane's grandfather keep each of the following types of books in his shop?

*Choose **FIVE** answers from the box and write the correct letter, **A–G**, next to Questions 26–30.*

Location of books

A near the entrance

B in the attic

C at the back of the shop

D on a high shelf

E near the stairs

F in a specially designed space

G within the café

Types of books

26 rare books .....

27 children's books .....

28 unwanted books .....

29 requested books .....

30 coursebooks .....

LIVEWORKSHEETS

PART 4

Questions 31–40

Complete the notes below.

*Write **ONE WORD ONLY** for each answer.*

Tree planting

Reforestation projects should:

- include a range of tree species
- not include invasive species because of possible **31**……. with native species.
- aim to capture carbon, protect the environment and provide sustainable sources of **32**……. for local people
- use tree seeds with a high genetic diversity to increase resistance to **33**……. and climate change
- plant trees on previously forested land which is in a bad condition, not select land which is being used for **34**…….

Large-scale reforestation projects

- Base planning decisions on information from accurate **35**……. .
- Drones are useful for identifying areas in Brazil which are endangered by keeping **36**……. and illegal logging.

Lampang Province, Northern Thailand

- A forest was restored in an area damaged by mining.
- A variety of native fig trees were planted, which are important for
  - supporting many wildlife species
  - increasing the **37**……. of recovery by attracting animals and birds, e.g., **38**……. were soon attracted to the area.

Involving local communities

- Destruction of mangrove forests in Madagascar made it difficult for people to make a living from **39**……. .
- The mangrove reforestation project:
  - provided employment for local people
  - restored a healthy ecosystem
  - protects against the higher risk of **40**……. .

LIVEWORKSHEETS