

Writing Module



Name and Date

Writing Part 1

You have 20 minutes to write an email. Write 80–130 words.

You recently had a party in a room at a sports centre. First, read the email from Helen Maxwell, the sports centre manager. Then write an email to Ms Maxwell, including the three notes you have made.

send it to **oscar.muriel-p@uniminuto.edu.co**

FROM: Helen Maxwell

SUBJECT: Party at Greenway Sports Centre

Dear Customer,

Thank you for having your party at the Greenway Sports Centre party room last week. I would like to ask you some questions about it.

How did you find out about the party room at Greenway Sports Centre?

Say how ...

What things did you like about having your party here?

Give details

I want to improve the service we provide for parties. Do you have any suggestions?

Suggest ...

Kind regards,

Helen Maxwell

Writing Part 2

For Writing Part 2, choose one question, the essay OR the review.

Part 2 – Essay

You have 25 minutes to write an essay. Write 100–160 words.

You have been talking about health in your English class. Your teacher has asked you to write an essay. The title of the essay is:

‘Should shops be allowed to sell food that is bad for your health?’

Write your **essay**.

Part 2 – Review

You have 25 minutes to write a review. Write 100–160 words.

You have seen the following advert in an online magazine for English language students.

Write a review!

Write a review of a news website which you use to get information about what is happening in the world. What do you like about the website? Why do you think it is better than other websites? We will print the best review in next week's magazine.

Write your **review**.