SECTION 02

READING TEST

PRACTICE TEST

READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 5

Directions:

A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence.

Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. Please don't … to contact me if you want to discuss this matter further.
   (A) be hesitate
   (B) hesitate
   (C) hesitated
   (D) hesitating

102. Few decades ago, large companies that wanted to … money generally got loans from banks.
   (A) borrow
   (B) credit
   (C) debit
   (D) lend

103. I wish to … you that the Board Meeting will be held at 8 o'clock on Monday.
   (A) advice
   (B) advices
   (C) advise
   (D) advises

104. This proposal is not up to the director's standard, so please … it over.
   (A) do
   (B) figure
   (C) make
   (D) get

LIVEWORKSHEETS

105. This is John's first time to … a meeting.
(A) approve
(B) chair
(C) implement
(D) take

106. The secretary … typed the documents and made sure they were delivered on time.
(A) fastly
(B) slow
(C) quick
(D) quickly

107. To stop a meeting from going on too long, set a time … in advance.
(A) limit
(B) limits
(C) limited
(D) limiting

108. Some customers are worried … the internet security.
(A) about
(B) from
(C) that
(D) with

109. The … believed that the company needed stricter financial management.
(A) consulting
(B) consultant
(C) consultation
(D) consulted

110. Leaning towards the other person and … your head also show interest.
(A) nod
(B) nods
(C) nodding
(D) nodded

111. Mrs. Chang was readmitted yesterday … uncontrolled hypertension.
(A) because
(B) because of
(C) despite of
(D) due

112. Either the headmaster or the teachers … to blame for the accident.
(A) am
(B) are
(C) is
(D) was

113. If possible, it's best to do a job yourself rather … delegate.
(A) by
(B) than
(C) to
(D) with

114. Jane said she … very happy in her new job.
(A) were
(B) been
(C) was being
(D) was

115. I would like to submit an … for the job of temporary manager in your company.
(A) apply
(B) applicable
(C) applicant
(D) application

116. The new employee came up … several interesting suggestions.
(A) during
(B) for
(C) to
(D) with

LIVEWORKSHEETS

117. I've just rung the garage to check … they've fixed my car, but I can't get an answer.
(A) if only
(B) whether
(C) when
(D) while

118. Phone should be … off during lessons.
(A) switches
(B) switched
(C) turn
(D) turns

119. The seminar was very …. I could barely open my eyes.
(A) bored
(B) boring
(C) inspiring
(D) inspired

120. My director dared me … take the vacant manager position.
(A) for
(B) to
(C) of
(D) by

121. Can you help me get these packages … today?
(A) post
(B) posted
(C) posting
(D) posts

122. It is mandatory for all employees entering this sterile area to … Personal Protective Equipment.
(A) apply
(B) implement
(C) use
(D) wear

123. It is widely believed that … human beings are descended from one common ancestor.
(A) all
(B) all of
(C) each of
(D) most

124. The new manager, … house is near mine, starts working today.
(A) who
(B) which
(C) whom
(D) whose

125. Congratulations … your promotion!
(A) at
(B) for
(C) in
(D) on

126. The only excuse that he gave for his reckless actions … that he was tired.
(A) is
(B) are
(C) was
(D) were

127. The news from our delegates … very encouraging.
(A) seem
(B) seems
(C) was seem
(D) seeming

128. Dr. Rossberg, … secretary resigned last week, has had to do everything on her own.
(A) who
(B) whom
(C) whose
(D) which

LIVEWORKSHEETS

129. The instructions for the machine are … technical and clearly meant for an expert.
(A) high
(B) highly
(C) genuine
(D) genuinely

130. The customer complained to the Customer Service Officer … the long queue.
(A) about
(B) because
(C) for
(D) since

131. The new employee was crying because the other employees were laughing … her.
(A) at
(B) for
(C) to
(D) with

132. The marketing staff will … camping for their Annual Recreation.
(A) be
(B) go
(C) need
(D) study

133. I'd like … double room with a bathroom, please.
(A) a
(B) an
(C) the
(D) Ø (no article)

134. If you complain on the phone, keep records of who you spoke to and when, and … was said.
(A) why
(B) what
(C) where
(D) that

135. The meeting will be held on 25th November … 9:00 AM
(A) at
(B) in
(C) of
(D) on

136. This new manager makes everyone … at meetings.
(A) contribute
(B) contributed
(C) contributing
(D) to contribute

137. He is … of ordering our tickets.
(A) in charge
(B) on charge
(C) responsible
(D) to responsible

138. Do you think that inflation is … next year?
(A) go to rise
(B) going to rise
(C) rise
(D) rising

139. Is she going to carry on … much longer? It's getting late.
(A) work
(B) works
(C) worked
(D) working

140. Can you arrange some … for ten visitors?
(A) accommodation
(B) accommodations
(C) accommodating
(D) accommodated

LIVEWORKSHEETS

PART 6

Directions:

Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 141–143 refer to the following letter.

Hi there Jack,

Sorry to say the situation in the department is getting out of hand. Everyone is … with the new software because no one knows

141. (A) flustering
(B) frustrated
(C) frustrating
(D) frustration

how to use it properly. Two colleagues are … smoking at their

142. (A) just
(B) still
(C) until
(D) yet

desks despite the new legislation and the others are fed up with it. And Richard and Sally … up so the atmosphere's

143. (A) is splitting
(B) have split
(C) spilt
(D) spilled

unbearable. Any ideas as to what I can do?

Charlie

LIVEWORKSHEETS

Questions 144–146 refer to the following memo.

MEMO

From : Cleaning
To : Manager of Marketing Department

We've had problems … with the kitchen in your department.

144. (A) late
(B) lately
(C) recent
(D) generally

Cups are left in the sink, food … are left lying around

145. (A) containers
(B) court
(C) handlers
(D) place

and no one does the washing-up. It's not our job in the cleaning department to do the washing-up in the kitchen, so please ask your staff to see … this.

146. (A) after
(B) before
(C) for
(D) to

Thank you.

LIVEWORKSHEETS

Questions 147–149 refer to the following handout.

SESSION HANDOUT

The aim of wound bed preparation is to prepare a …

147. (A) safe
(B) safety
(C) stable
(D) stabilize

wound environment which result in wound healing.

This is achieved by:

(a) Restoring a well-vascularized wound bed, or base
(b) Decreasing the high bacterial load by controlling inflammation or …

148. (A) infection
(B) infecting
(C) infestation
(D) infectious

(c) Creating moisture balance in the wound environment

The barriers to wound healing include:

(a) The … of necrosis—in other words, dead tissue

149. (A) essence
(B) presence
(C) present
(D) presentation

(b) High bacterial load, or a high level of infection carried by the tissues
(c) Imbalance moisture levels: wounds with excessive exudates—that is, wounds which are too moist—and wounds which have excessive dryness, or desiccation, will not heal properly

LIVEWORKSHEETS

Questions 150–152 refer to the following memo.

MEMO

Subject : Visit to Samson Ltd

From : Archie Little
To : Rick Harris

As you know, David is going to be … work for several weeks.

150. (A) at
(B) off
(C) on
(D) out

In his absence I would like you to look … his client,

151. (A) after
(B) for
(C) out
(D) up

Samson Ltd. David was going to visit them … the 17th.

152. (A) at
(B) during
(C) in
(D) on

Please phone them to confirm the appointment, and let them know that you are looking after the contract until David is back.

Archie Little
General Manager

LIVEWORKSHEETS

PART 7

Directions:

In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 153–155 refer to the following announcement.

INTERNATIONAL HOSPITAL CATERING SERVICE

TO ALL PERMANENT AND TEMPORARY MEMBERS OF STAFF

IMPORTANT INFORMATION

MEAL BREAKS

(Minimum company guidelines)

HOURS WORKED	BREAK TO BE TAKEN
0–4 hrs	nil
4–6 hrs	15 mins
6–8 hrs	30 mins
8–12 hrs	60 mins (taken as 2 × 30 mins)
12–24 hrs	75 mins (taken as 2 × 30 mins + 1 × 15 mins)

Your section staffing board will show times when these breaks are to be taken.

Please note:

It is your responsibility to check that the total break time shown on the staffing sheets accurately reflects the break that you take.

Any discrepancies should be raised with your Staff Coordinator immediately.

153. What is the purpose of this announcement?
   (A) to coordinate the timetable of the catering workers
   (B) to ensure that during the meal time, there are catering workers available.
   (C) to inform the breaks that can be taken by the catering workers
   (D) to inform the meal schedule for the catering workers

LIVEWORKSHEETS

154. How long is the break for workers who work for 9 hours?
   (A) a single thirty-minute break
   (B) a single one-hour break
   (C) two thirty-minute breaks
   (D) two thirty-minute breaks and a single fifteen-minute break

155. Who should be responsible to check the breaks time?
   (A) the employer
   (B) the employee
   (C) the Staff Coordinator
   (D) the International Hospital Service Human Resources Department

Questions 156–158 refer to the following announcement.

SPECIAL REQUIREMENTS–FOOD HANDLERS

ARE YOU A FOOD HANDLER?

- Does your job concern with preparing food?
- Does your job include serving unwrapped food?

If your answer is **YES** to one of the questions, then you are a food handler.

WHAT SHOULD FOOD HANDLER DO?

- **REPORT IMMEDIATELY** to the Personnel Team Member if:
  - not feeling well
  - have a diarrhea/stomach upset
  - have any infections of ear, nose, throat, mouth, chest, or skin

- Provide a **CURRENT** certificate of DENTAL **FITNESS.**
  If you do not have one, contact our company dentist at **+ (416) 295 1879**

156. Who is categorized as a food handler?
   (A) a cashier
   (B) a cook
   (C) a dishwasher
   (D) a restaurant guest

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157. Who needs to be contacted if a food handler has a cough?
(A) his/her direct supervisor
(B) his/her team member
(C) the company's doctor
(D) the personnel team member

158. What should the food handler without dental certificate do?
(A) ask for an unpaid leave until they get the certificate
(B) contact the company dentist at + (416) 295 1789
(C) make an appointment with their family dentist
(D) report to the Personnel Team Member

Questions 159–161 refer to the following advertisement.

NEW YEAR'S FANTASTIC OFFERS!!

Bronze ($45)	Silver ($90)	Gold ($150)
24 favorite channels	50 favorite channels	150 favorite channels
Free TV Guide Subscription for 3 months	Free TV Guide Subscription for 6 months	Free TV Guide Subscription for 12 months
Free installations	Free installations	Free installations
		Free TV Guide Mug

Talk to our friendly customer service at 1500 7989 now!
Get an additional 10% discount for the first 50 subscribers

159. What will a subscriber get if she buys a Silver package?
(A) a 10% discount for installation
(B) a 12-month free TV guide subscription
(C) a 10% discount
(D) 50 favorite channels

160. What is the similarity of the three packages offered in this advertisement?
(A) the additional gift
(B) the duration of TV Guide subscriptions
(C) the installation fee
(D) the number of favorite channels

LIVEWORKSHEETS

161. How much does a subscriber need to pay if he is the 24th subscriber and buys a Gold package?
   (A) $45
   (B) $90
   (C) $135
   (D) $150

Questions 162–164 refer to the following announcement.

SEINFIELD THEATRE

BOOKING

There are four easy ways to book seats for performances:

1. In person
   The Box Office is open Monday to Saturday 10 am – 8 pm.

2. By post
   Simply complete the booking form and the payment advice form then return it to Seinfield Theatre Box Office, PO Box 220, New Jersey, ST55 6GF.

3. By telephone
   Ring 01316 765099 to reserve your tickets to pay or by credit card (Visa, MasterCard and Amex accepted)

4. On-line
   Complete the on-line booking form at www.seinfieldtheatre.com

162. What is the purpose of this advertisement?
   (A) to show ways of booking a performance
   (B) to promote the performance
   (C) to encourage people to watch performances
   (D) to advertise the Seinfield website

163. How to book the performance by telephone?
   (A) call off 01316 765099
   (B) call out 01316 765099
   (C) text 01316 765099
   (D) contact 01316 765099

LIVEWORKSHEETS

164. To book the performance by post, …
   (A) complete the booking form
   (B) compete the e-booking form
   (C) send the completed booking form
   (D) confirm the booking by phone

Questions 165–167 refer to the following advertisement.

SEINFIELD THEATRE

DISCOUNTS

Saver
$ 2 off any seat booked any time in advance for performance from Monday to Thursday inclusive. Savers are only available for children below 16 years old, over 60s and full time students.

Supersaver
Half-price seats are available for people with disabilities and one companion. It is advisable to book in advance. There is a maximum of eight wheelchair spaces available and one wheelchair space will be held until one hour before the show (subject to availability)

Standby
Best available seats are on sale for US$ 6 from one hour before the performance for people eligible for Saver and Supersaver discounts and thirty minutes before for all other customers.

Group bookings
There is a ten per cent discount for parties of twelve or more.

Schools
School parties of ten or more can book US$ 6 Standby tickets in advance and will get every tenth ticket free.

Please note:
we are unable to exchange tickets or refund money unless a performance is cancelled due to unforeseen circumstances.

Gift vouchers:
Gift vouchers for any value can be bought at the Box Office

LIVEWORKSHEETS

165. To be eligible for Saver discount, a customer should…
   (A) wait until one hour before the performance starts
   (B) be at least 16 years old
   (C) be enrolled in an educational institution full time
   (D) book the performance on Monday and Thursday

166. A 35-year-old employee will be entitled for Standby discount if he/she….
   (A) waits up to one hour before the performance
   (B) buys the ticket 30 minutes before the performance starts
   (C) books the ticket for Monday performance
   (D) accompanies a disable person

167. For group bookings, how many per cent discount that they can get?
   (A) 6%
   (B) 8%
   (C) 10%
   (D) 12%

Questions 168–170 refer to the following advertisement.

THE METRO DAILY NEWS

Start your day by unfolding The Metro Daily News for your daily dose of global news. Discover the world's most recent news with the most trusted prospective.

For every 6-month subscription, get an unlimited access to themetrodailynews.com
For every 12-month subscription, get an unlimited access to themetrodailynews.com and a chance to win a Europe trip for 2 pax.

For more information, visit themetrodailynews.com/subscriptions

168. What is the purpose of this advertisement?
   (A) to encourage people to read newspaper in the morning
   (B) to remind people to be always up-to-date with the world's recent news
   (C) to invite people to visit the new website of The Metro Daily News
   (D) to boost the number of the newspaper subscriptions

169. What is the benefit that a customer will get if he subscribes for a year?
   (A) He could win a free trip to Europe.
   (B) He could get an unlimited access to themetrodailynews.com for 6 months.
   (C) He could get a half-price discount for the subscription.
   (D) He could ask one friend to join him to Europe.

LIVEWORKSHEETS

170. What should a reader do to find thorough information about the subscription?
(A) read The Metro Daily News every morning
(B) choose the 6-month subscription first
(C) visit themetrodailynews.com/subscriptions
(D) call The Metro Daily News call center

Questions 171–174 refer to the following announcement.

What's on in HAMPTON this week?

The Pavilion Local jewelers are holding their Summer Sale this Sunday from 10 am to 2 pm	**City Hall** Elisa Gonzales is singing songs from Brazil, Argentina, and Mexico on Friday at 7 pm
Hampton Sports Stadium Hampton Juniors football team are playing against a team from Germany at 11 am on Sunday	**Hampton College of Further Education** The education department is organizing an open day on Thursday – discover their range of full- and part-time courses
Shoppers' Paradise (off Main Street) All shoe shops are offering the chance to buy one pair get one pair every day this week.	**The Arena** The world famous Company of Knights is performing a breathtaking horseback show from Wednesday to Saturday at 7.30 pm

171. Where is the Summer Sale being held?
(A) City Hall
(B) The Pavilion
(C) The Arena
(D) off Main Street

172. Who is the star for event in the City Hall?
(A) Company of knights
(B) Elisa Gonzales
(C) a Brazilian singer
(D) Hampton Juniors

173. When is the Company of Knights performing a horseback show?
(A) Sunday evening
(B) Friday afternoon

LIVEWORKSHEETS