

## BTS 1 MCO – Reading Comprehension Worksheet

### Text

#### **How to manage remote teams successfully: practical tips.**

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Working globally has shifted from a trend to standard practice. Startups around the world now rely on distributed talent to do their best work. That means learning how to manage remote teams is an essential entrepreneurial skill.

Leading people you rarely see face-to-face brings both opportunities and challenges. Done well, remote-led teams deliver productivity around the clock, access to global talent, and long-term resilience. Done poorly, such teams can struggle with communication gaps, mistrust, and disengagement.

Technology makes online teamwork possible, from digital collaboration platforms to Estonia's e-Residency programme. But tools alone aren't enough. Founders and managers need clear strategies for managing remote employees and leading virtual teams successfully.

#### **Benefits and challenges of managing remote teams**

For team members, the main benefits are flexibility, autonomy, and access to global career opportunities. A designer in Kenya can work for a company in Berlin without relocating. Everyone can be truly location-independent, even nomadic, living and working where they feel most productive and fulfilled.

For managers and founders, remote teams provide access to diverse talent and reduce overhead costs. They also enable companies to grow beyond local labour markets and serve international clients.

Also, entrepreneurs on different continents can co-found an Estonian company together through e-Residency and manage it entirely online.

### Exercise 1 – Vocabulary (QCM)

**Trouvez un équivalent pour chaque mot ou expression dans le texte.**

1. staff working from home or different places:  
a) global talent   b) remote teams   c) clients

Answer: \_\_\_\_\_

2. ability to choose your working hours:

- a) flexibility b) resilience c) mistrust

Answer: \_\_\_\_\_

3. people who buy products or services:

- a) founders b) employees c) clients

Answer: \_\_\_\_\_

4. people who create a business:

- a) managers b) founders c) designers

Answer: \_\_\_\_\_

5. to depend on:

- a) struggle b) rely on c) deliver

Answer: \_\_\_\_\_

6. not working in one office:

- a) distributed b) local c) fulfilled

Answer: \_\_\_\_\_

### Exercise 2 – Reading Comprehension (QCM)

1. Why is managing remote teams an important skill today?

- a) Offices are closing  
b) Many companies work with people in different places  
c) Technology is disappearing

Answer: \_\_\_\_\_

2. What can successful remote teams achieve?

- a) Better productivity  
b) Fewer employees  
c) More office space

Answer: \_\_\_\_\_

3. What problem can remote teams have?

- a) Higher salaries
- b) Communication gaps
- c) Too many meetings

Answer: \_\_\_\_\_

4. Which benefit do employees have?

- a) Flexibility and autonomy
- b) Free travel
- c) Shorter contracts

Answer: \_\_\_\_\_

5. What is one advantage for companies?

- a) Access to diverse talent
- b) Bigger offices
- c) Only local customers

Answer: \_\_\_\_\_

6. True or False: Technology alone is enough to manage remote teams successfully.

True / False

Answer: \_\_\_\_\_

### Exercise 3 – Your Opinion

Would you like to work in a remote or hybrid team in the future? Why?

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What qualities does a good remote manager need?

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