

skills and qualities

1 A Match (1–6) to (a–f) to make sentences.

- 1 My daughter is really good with
 - 2 I don't like busy offices. I prefer working
 - 3 James doesn't mind giving presentations. He's always relaxed in
 - 4 Mrs Ryan can never remember
 - 5 To be a shop assistant you need to work well
 - 6 Do you like working
- a animals. She wants to be a vet when she's older.
b outside?
c alone from home.
d with other people.
e people's names!
f front of people.

B Choose the correct word to complete the sentences.

- 1 Every Friday I **write** / **draw** / **drive** a weekly report for our team in India.
- 2 This app can **play** / **draw** / **translate** text from Polish to English.
- 3 Can you **type** / **draw** / **play** a musical instrument?
- 4 Bronwyn can **read** / **fix** / **type** very fast. She writes fifty words a minute.
- 5 You can only do this job if you can **drive** / **make** / **read** a lorry.
- 6 Our company **plays** / **designs** / **writes** furniture .

C Complete the job adverts with the missing words.

Music teacher

We're looking for someone who:

- can ¹ two or three instruments.
- can ² classes from Monday to Friday.
- is ³ in front of other people.

Computer specialist

We need someone who can ⁴ computers, ⁵ reports on computer problems and can ⁶ well with other people.

Fashion designer

This is an interesting job for someone who ⁷ clothes and is good with their ⁸ The job is busy and you need to work ⁹ hours. We are a French company in London, so we want someone who can ¹⁰ from French to English, too.