Questions 1 and 2

Choose **TWO** letters, **A-E**.

Which **TWO** pieces of advice for the first week of an apprenticeship does the manager give?

A become familiar with co-workers

B ask many questions

C improve by learning from errors

D respond well to feedback

E welcome new challenges

Questions 3 and 4

Choose **TWO** letters, **A-E**.

Which **TWO** things does the manager say mentors can help with?

A checking progress made

B planning future career steps

C finishing challenging tasks

D preparing a weekly schedule

E developing self-confidence

Questions 5-10

What does the manager say about each of the following aspects of the company policy for apprentices?

Write the correct letter, **A**, **B** or **C**, next to Questions **15-20**.

A It is recommended.

B Some limits apply.

C It is not permitted.

Workplace rules for apprentices

5 Internet use …….

6 Flexible hours …….

7 Arranging holidays …….

8 Doing extra hours …….

9 Wearing sports shoes …….

10 Taking food to work …….

LIVEWORKSHEETS