

1. The Sentence Structure

The most important thing to remember is the placement of the Object (the person or thing receiving the action).

Subject + Verb + Object + To-Infinitive

Example: "The manager reminded the staff to submit the reports."

2. Key Verb Categories

To make your test organized, you can group the verbs by their function:

A. Instructions and Requests

Tell: He told me to wait outside.

Ask: I asked her to help me with the balance sheet.

Order: The colonel ordered the soldiers to move.

Remind: Remind your classmates to bring their books.

B. Giving Permission or Advice

Allow / Permit: The university allows students to use the gym.

Advise: I advise you to review the grammar rules.

Encourage: My parents encouraged me to study Accounting.

Warn: I'm warning you not to be late!

C. Desires and Expectations

Want: I want you to finish this exercise.

Expect: They expect us to arrive on time.

Would like: I would like you to explain this concept again.

3. The "Negative" Trap (Crucial for your test!)

When we want to tell someone not to do something, the "not" must be placed immediately before the "to".

Correct: The teacher told us not to talk during the exam.

Incorrect: The teacher told us to not talk... (Split infinitives are best avoided in formal tests).



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Incorrect: The teacher didn't tell us to talk... (This means something completely different!).

4. Advanced "Pro" Tips for Your Test

If you want to make the test challenging, include these points:

The "Suggest/Recommend" Exception

These two verbs are NEVER followed by an object + infinitive. This is the most common mistake for Spanish speakers.

Wrong: I suggest you to study.

Right: I suggest that you study. / I suggest studying.

Verbs that MUST have an Object

Some verbs like "tell" or "force" require an object to make sense. You cannot say "He told to go." You must say "He told me to go."

Verbs that OPTIONALLY have an Object

Verbs like "want" or "expect" change meaning if you add an object.

I want to eat. (I am the one eating).

I want you to eat. (You are the one eating).

5. Vocabulary List for Exercises

Verb Usage Example

Persuade She persuaded her friend to go to the party.

Enable Hard work enables you to achieve your goals.

Forbid The law forbids people to drive without a license.

Invite Did they invite you to join the group?

Teach He is teaching me to play the guitar.



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