

Writing Ex. > Writing Emails

A. Complete the email. Write ONE word for each space. There is one example for you at the beginning.

Subject

Information About Sicily

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Hi Anna,

You're ⁽⁰⁾ **from** the island of Sicily, aren't you? I really need you ⁽¹⁾ _____ help me with my homework! I went to the library yesterday to ⁽²⁾ _____ for a book because I need some information ⁽³⁾ _____ Sicily. I could not find ⁽⁴⁾ _____ good books there, just an old map! Can I ask you ⁽⁵⁾ _____ few questions?

First, ⁽⁶⁾ _____ big is the island? When did ⁽⁷⁾ _____ become part of Italy? I ⁽⁸⁾ _____ like to know one more thing. Farmers grow lemons there, but ⁽⁹⁾ _____ they grow other fruit, too?

Please, email me your answers as ⁽¹⁰⁾ _____ as possible!

Thanks,

Emily

cancel

Send Email

B. Complete the email. Write ONE word for each space. There is one example for you at the beginning.

Subject

B-day on the Beach!!!

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Dear Andrew,

It will ⁽⁰⁾ **be** my 16th birthday ⁽¹⁾ _____ February 14. Mum and Dad ⁽²⁾ _____ planning to take me to the beach. We'll go ⁽³⁾ _____ car, so I can take four friends with me.

Would you like to ⁽⁴⁾ _____? Angelica has said she will attend. I am asking Tom, Cecil ⁽⁵⁾ _____ you. Mum will take all the food, so you ⁽⁶⁾ _____ need to bring anything to ⁽⁷⁾ _____.

⁽⁸⁾ _____ the weather is good, we may swim in the sea, so remember to ⁽⁹⁾ _____ your swimming things.

I really ⁽¹⁰⁾ _____ you can join us!

Thanks,

Steffan

cancel

Send Email



Authored by Andrés Barón-Ávila
MA Education and Technology – UCL – IOE

C. Complete the email. Write ONE word for each space. There is one example for you at the beginning.

Subject: **Greetings from Colombia**

B *I* **H**

Hi Daniel,

I'm sending this email (0) **to** you from Colombia! I'm having (1) _____ excellent time here in Bogota and learning a (2) _____ new words in Spanish.

I'm staying with a great family. (3) _____ are two teenage boys and one of (4) _____ has got a car, so he takes me to new places every day! I (5) _____ send you an email every week (6) _____ you like. They also (7) _____ a nice gym in the garden, and after college I often (8) _____ exercise there.

How is everything (9) _____ home? Email (10) _____ soon!

Hugs,

Pedro

cancel
Send Email

D. Complete the email. Write ONE word for each space. There is one example for you.

Subject: **Let's see each other!**

B *I* **H**

Dear Harry,

I arrived (0) **here** three weeks ago. I'm studying at a language school (1) _____ London. The students come (2) _____ many different countries and I have made a (3) _____ of new friends.

There (4) _____ classes for five hours every day. I like (5) _____ teacher very much. (6) _____ name is Andrew and he helps me (7) _____ I make a mistake.

I want to visit Manchester (8) _____ weekend because I am (9) _____ back to my country on Monday. Can I see you there?

Please (10) _____ to me soon!

Best wishes,

Margaret

cancel
Send Email



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