


Jobs

1 GET STARTED  **8.03** Look at the phrases about jobs. Tick (✓) the ones that an employer does and put a cross (X) next to the ones that an employee or someone looking for a job does. Listen and repeat.

- 1 **prepare** for a job interview
- 2 **interview** someone for a job
- 3 **train** someone to do a job
- 4 **get** a job
- 5 **accept** a job offer
- 6 **offer** someone a job
- 7 **employ** someone to do a job
- 8 **lose** your job


2 Complete the sentences with the verbs in **bold** in Ex 1.

- 1 You usually _____ new employees to do a job they haven't done before. Someone else teaches them or they can go on courses.
- 2 I hope I _____ a Saturday job soon. I want to earn some money.
- 3 I hope I don't _____ my job. I really enjoy it.
- 4 Before you give someone a job, you _____ them and ask them lots of questions.
- 5 They aren't going to _____ any new people this year because they have enough workers at the moment.
- 6 We would like to _____ you a job in our company.
- 7 You should always _____ for a job interview.
- 8 Before you _____ their offer of a job, you should ask them about your salary and working hours.

3 PRACTISE Complete the dialogue with the words below.

4 Match the sentence halves.

- 1 Kamili doesn't **earn**
 - 2 Garry is **looking**
 - 3 During the holidays Elena got a job **working on**
 - 4 Hiro enjoys **servicing**
 - 5 My grandmother sells clothes she has made herself
 - 6 Luis works as a waiter in his uncle's restaurant. He **takes**
 - 7 It's hard working in a restaurant or café because
 - 8 My parents often **work from**
 - 9 Marek doesn't like working alone. He prefers **working**
- A on a website that only **sells handmade goods**.
B **home** during the summer holidays so they can spend time with us.
C the customers' **orders** and then tells the chef in the kitchen.
D a lot of **money** doing this job, but she really enjoys it.
E you have to be **on your feet** all day.
F **customers** in his parents' shop.
G **after** his baby sister today so his parents can go out.
H **in a team** with two or three other people.
I **the checkout** in the supermarket near her house.

5 EXTEND  **8.04** Complete the phrases about work and jobs with the verbs below. Listen and check.

| apply get (x3) look sign work write

- 1 _____ for a job vacancy
- 2 _____ work experience
- 3 _____ a CV (CV = Curriculum Vitae)
- 4 _____ for a job


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3 PRACTISE Complete the dialogue with the words below.


creative lifeguard part-time job
shop assistant stressful tiring

- A** Have you got a summer job yet?
B No, I'm looking for a ¹_____ because I don't want to work all the time.
A Well, they're looking for a ²_____ to watch kids at the pool in the sports centre. Why don't you try there?
B Mmm, maybe, but I'm not a very good swimmer. I think I'd prefer to get a job in a shop ...
A As a ³_____? Maybe you could work in that new clothes shop.
B Well, I'm not sure. I think that would be very ⁴_____. You know, standing all day, running around, helping people find their size ... No, I would like to do something more ⁵_____, like designing shop windows.
A Really? But you need lots of experience to do that. And it's also very ⁶_____. My cousin has a job like that in a clothes shop and she's always so worried about everything.
B Oh, well. Maybe I'll find something else ...

5 EXTEND  **8.04** Complete the phrases about work and jobs with the verbs below. Listen and check.

apply get (x3) look sign work write

- 1 _____ for a job vacancy
- 2 _____ work experience
- 3 _____ a CV (Curriculum Vitae)
- 4 _____ for a job
- 5 _____ long hours
- 6 _____ a contract
- 7 _____ on well with colleagues
- 8 _____ time off

6  Complete the questions with the words in Ex 5. Ask and answer in pairs.

- 1 Do most people work long _____ in your town?
- 2 Do most people in your country get time _____ in the summer months?
- 3 Do people usually _____ for a job online or in the newspaper?
- 4 Have you ever applied for a Saturday _____, in a shop or café, for example?
- 5 Have you written a _____ yet?
- 6 In your opinion, is it more important to get on well with _____ or to earn a lot of money?
- 7 Why do you think it's important to sign a _____ when you get a job?
- 8 Is it possible for teenagers to get work _____ in your town? If yes, where?