Question 5:

a. I would also like to know what kinds of accommodation and means of transport are available there.

b. I am writing with reference to the undergraduate courses at your university.

c. I look forward to hearing from you soon.

d. Could you please send me more information about the admission requirements, tuition fees, and details of the courses?

e. I am very much interested in taking courses on Business Administration.

A. b-e-a-d-c **B.** e-a-c-b-d

C. c-a-b-d-e **D.** c-e-a-b-d

Question 6:

a. Dear Sir or Madam, I am writing to apply for the post of a volunteer at your charity centre.

b. Actually, last summer, I spent a month there helping to take care of young kids. I am also patient and caring.

c. I look forward to hearing from you. Yours faithfully.

d. I can spend hours listening to and talking with other people. I am available for an interview on any day after 4:30 p.m. If my application is successful, I can start work immediately.

e. I saw the advertisement on my school notice board last week. I have experience in volunteering in my local orphanage.

A. a-c-e-b-d **C.** a-e-c-b-d

B. a-e-b-d-c **D.** b-d-e-c-a

LIVEWORKSHEETS

Question 7:

a. Secondly, you should go to the British Museum. It has an amazing collection of objects from all over the world.

b. First, you should visit the Tower of London. It's one of the oldest buildings in London and it's full of history.

c. Hey Jo,

How are you? I'm so glad to receive your email. You ask me about some interesting places to visit in London, so here are some ideas.

d. I hope my ideas help you. Perhaps we can meet when you come to London.

e. Finally, the third place you should visit is Tate Britain. It is the best place to see paintings by British artists.

f. Love, Libby

A. d-b-a-c-f-e

B. a-b-c-d-e-f

C. b-c-a-e-f-d

D. c-b-a-e-d-f

LIVEWORKSHEETS