

Writing A newsletter

This is a newsletter for an English charity organisation. Charities use such letters to keep their members up-to-date with projects and events.

Read the newsletter and match the paragraphs with the correct headings. There are more headings than you need.

Progress made in Africa
Full stomachs, smiling faces
Natural disasters
What still needs to be done

Improving sanitation
What still needs to be done?
Providing hospitals worldwide

You are going to produce a radio appeal that will be used as part of an advertising campaign asking for donations for a humanitarian project.

Words to remember

alleviate, appeal, avert, campaign, commitment, dire, donate, extensive, humanitarian, in leaps and bounds, underprivileged

Dear Mr Abdulhameed,

A _____
Thanks to the incredible response to our *Campaign for Clean Water* we've now successfully provided clean water to over 500 villages and towns, supplying over 15,000 people with safe drinking water. This campaign saw the construction of wells and pumps, combined with an educational programme about the importance of making water safe for consumption.

B _____
Our *Fair Treatment* projects have come along in leaps and bounds this quarter. An unprecedented contribution from the public helped us raise over £5 million for the construction of state-of-the-art hospitals in underprivileged areas worldwide. Construction has already begun on four sites, through which the health care of entire regions will be revolutionised.

C _____
The *Halt Hunger* campaign continued to make gains this year, with an increase in donations following an extensive television appeal. This has allowed us to distribute food and aid to over 3 million people in the most dire conditions. The distribution of food alleviates many problems other than simple hunger. Halting hunger allows the poor to provide for their families, defends bodies against illness and puts a smile on children's faces.

D _____
Whilst the progress made this quarter has been encouraging, there is still a huge amount of work to be done. Every five seconds a child dies from lack of nutrition. More than one in eight people have no access to clean water. Over 1/6 of the world's population struggle simply to exist. We simply cannot stress enough the need for your continued support and contributions.
Thank you for taking the time to read our newsletter. We really do appreciate the commitment you make to our projects. Without your support we would be unable to positively affect the lives of so many. Together, we can make this world a fairer place.
Thank you again.
Jack Jones
(Press manager)