

Describing people's jobs

1 Complete the sentences with the present simple or present continuous form of the verb in bold. Use an auxiliary verb where necessary.

1 **work**

a Does Theo James work in the sales department?

Yes, he does.

b he there today?

No. He's on holiday.

2 **do**

a What you at the moment?

I'm designing a new electric car.

b What you ?

I'm a design manager.

3 **finish**

a Why they early this afternoon?

The factory is closing for repairs.

b they usually work at 4 o'clock?

No, they usually finish at 6 o'clock.

4 **develop**

a the company new software programs?

Yes, it does.

b What it currently ?

A new engineering program.

Select the correct option to complete each sentence.

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|---|----------------|------------|------------------|---|
| 1 | a <u>offer</u> | b take | c <u>provide</u> | They <u> </u> good service at a reasonable rate. |
| 2 | a give | b purchase | c buy | I <u> </u> products for my company. |
| 3 | a create | b design | c imagine | We <u> </u> new products every season. |
| 4 | a invest | b set up | c found | When you <u> </u> a company it is a good idea to get financial advice. |
| 5 | a run | b close | c manage | Does Jill still <u> </u> the IT department? |