

TEACHING OBSERVATION FORM

Teacher:		Teaching Assistant:		
Class:		School:		
Observer:		Observation Type:		
Date:		Number of Students:		
Criteria			Max score	Actual score
LESSON PLANNING AND TEACHING MATERIALS (25 points)	1. Planning lessons effectively and in detail, with aims and learning outcomes appropriate to both the course objectives and the needs of the students	10		
	2. Preparing a coherent sequence of purposeful activities relevant to achieving the lesson aims and learning outcomes	10		
	3. Creating and managing resources and materials appropriately and effectively to facilitate learning	5		
LESSON DELIVERY (45 points)	4. Making learning outcomes clear and visible to students throughout class.	5		
	5. Presenting target language and skills effectively	5		
	6. Managing time to monitor and support students effectively	5		
	7. Delivering clear instructions effectively and grading language appropriately	5		
	8. Utilizing teacher talk time effectively	5		
	9. Facilitating student-centered lessons	5		
	10. Demonstrating sound knowledge of the English language and modeling appropriate standard usage	5		
	11. Providing appropriate feedback and error correction	5		

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	12. Achieving aims to assess student achievement through production activities	5	
CLASSROOM MANAGEMENT (20 points)	13. Managing learning activities and interactions effectively to engage students	10	
	14. Utilizing established classroom routines and behaviour management strategies	5	
	15. Collaborating and appropriately sharing duties and responsibilities with a teaching assistant	5	
UNDERSTANDING LEARNERS (10 points)	16. Showing sensitivity to the groups and individuals to ensure a positive learning atmosphere	5	
	17. Finding the right level of challenge for the class and mixed-ability students	5	
Overall scores:		100	.../100
OVERALL ASSESSMENT (Please rate the teacher's overall performance)			
Above standard	The teacher consistently exceeds expectations, showing exceptional skill and dedication. They go beyond required duties, using innovative and effective teaching practices that enhance student learning and inspire others.	<input type="checkbox"/>	85 – 100
To standard	The teacher meets expectations, fulfilling duties effectively and providing a solid educational experience. Their teaching practices are sound, demonstrating a commitment to student learning and development.	<input type="checkbox"/>	50 – 84
Below standard	The teacher inconsistently meets expectations, with significant areas for improvement. Their classroom effectiveness is limited, requiring support and development to reach required standards.	<input type="checkbox"/>	Under 50
Comments: Please note down 3 strengths and 3 suggestions for improvement based on the criteria in the previous page. Please <u>be specific</u> with your comments to help identify areas of strengths and areas for improvement			

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Strengths

Areas to consider / Suggestions for improvement

Summary: (Please summarize the teacher's performance)

Confirmed and signed by:
(LLV's representatives)

Confirmed and signed by:
(School's representatives)