

Name: _____

Date: _____

Introduction to MS Teams: Lesson Recap

How do you feel today? ✨

Well done on your first online lesson! Circle the face that shows how you feel about using MS Teams.



Happy



Curious



Excited

My Online Buttons 🖥️

We learned about three important buttons today. Can you match the picture to the correct word?

1. Mute Microphone 2. Raise Hand 3. Join Class



Good Habits Check ✓



Circle the correct answer to complete the sentences.

1. When the teacher is talking, my microphone should be...

a) On (Noisy)

b) Off (Muted)

2. If I want to say something, I should...

a) Shout out

b) Raise my hand

Show and Tell Idea

Next time, if we do **Show and Tell**, what special thing would you like to show the class?

Answer Key

My Online Buttons

1. Mute Microphone (Red Button), 2. Raise Hand (Yellow Hand), 3. Join Class (Laptop Screen)

Good Habits Check

- b) Off (Muted)
- b) Raise my hand

My Quiet Spot

Answer:

Student drawing of their desk/table.

Show and Tell Idea

Answer:

Personal response (e.g., toy, pet, book).