

Read the job report and answer the following questions.



Job Report

108-110 Coxton Road, Strood, Rochester, Kent, ME2 2JA

Date : January 24, 2018

Time : 3:30 P.M.

To : Mr. Carl Louis / Maintenance manager

From : Mr. Noel Simpson

Task done : I checked the pipes at King Power Company yesterday and found some broke then replaced the broken already

Signature Noel Simpson

Position A plumber

Department Maintenance

1. When was the job report wrote?

2. Who wrote this job report?

3. What time did he wrote this job report?

4. Which department does Noel Simpson work?

5. What task did Simpson report to the manager?
