Vocabulary unit 3 Change

Instructions: Match each word to its definition.

A. effective
B. efficient
C. access
D. means
E. option
F. transformed
G. procedure
H. purpose
I. dynamic
J. implement

1. ___ A series of steps to do something
2. ___ To put a plan or decision into action
3. ___ The reason something exists
4. ___ Achieving the desired result
5. ___ A possible choice
6. ___ Having the resources or money
7. ___ Allowing entry or use
8. ___ Changed completely and positively
9. ___ Using time or resources well
10. ___ Full of energy and activity

Instructions: Choose the correct word to complete each sentence.

1. The new training program was very (effective / efficient) and helped employees improve quickly.
2. Access to the building requires a security card for (entering / access).
3. She has the (ability / means) to lead the team, but not the financial (ability / means) to do so.

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4. This internship gives students an (opportunity / option) to gain experience, not just another career (opportunity / option).
5. The company has completely (changed / transformed) its customer service system.
6. The manager will (carry out / putting in place) the plan next month.
7. Please follow the safety (process / procedure) carefully.
8. The purpose of this meeting is to explain the true (meaning / purpose) of the project.
9. She has an (energetic / dynamic) personality and brings energy to the team.
10. The IT department will (install / implement) the new software across all offices.

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