

Adjectives

✓ Checkup Select the best answer to complete each sentence.

1. Quite often, cheap products are just as good as more _____ ones.
(A) expensive (B) routine (C) constant (D) affordable
2. The power plant developed a(n) _____ technique for reducing costs.
(A) attentive (B) defective (C) effective (D) orderly
3. Job seekers need to be _____ with computer software such as Microsoft Word.
(A) attractive (B) familiar (C) popular (D) satisfactory
4. This model comes in _____ shapes and sizes.
(A) complicated (B) definite (C) various (D) valuable
5. Due to the _____ storm, many homes are still without electricity.
(A) pleased (B) defective (C) secure (D) recent

Step-by-Step Practice Test

Step A Choose the word or phrase that best completes the sentence.

1. Playtown launched a _____ hotline to deal with complaints about their recall of several popular children's toys.
(A) dedication
(B) dedicated
(C) dedicate
(D) dedicatedly
2. Ms. Han, who has traveled all over the world, considers the Palm Hotel _____.
(A) satisfy
(B) satisfaction
(C) satisfied
(D) satisfactory
3. The novel *People in Cities* became _____ after television personality Tara Winters featured it on her show.
(A) famously
(B) fame
(C) famous
(D) famed
4. For passengers on flight YT221 to Rome, please form an _____ line at the gate and have your passport and boarding pass ready.
(A) orderly
(B) order
(C) ordered
(D) ordering
5. At Turner & Associates, there are _____ opportunities for bright and motivated individuals.
(A) a little
(B) an amount of
(C) a number of
(D) much
6. It is a significant problem when only _____ employees arrive at work in time for the morning meeting.
(A) a few
(B) a little
(C) an amount of
(D) much
7. We ask _____ candidates to be patient as this job vacancy attracted over two hundred applications.
(A) hoping
(B) hopeless
(C) hoped
(D) hopeful
8. Although many employees were upset, management's decision to reduce the holiday bonus payment was an _____ decision.
(A) understandable
(B) understood
(C) understanding
(D) understand

Step B Choose the word or phrase that best completes the text.

Questions 1–4 refer to the following notice.

This is a reminder that all of our _____ records must be used and stored responsibly. Lately there have been _____ incidents in which medical records were let on the reception desk.

We are worried that unauthorized people might read these documents or take them from the clinic. Luckily, nothing serious has happened yet, but the team must be more careful in the future.

It is not _____ that records are returned to the filing shelves immediately after use. We understand that staff can be interrupted by visitors or phone calls. However, records must be placed out of sight until they can be returned.

Please remember that our records contain _____ information that might cause major problems if it is shared publicly.

1. (A) confide
(B) confidence
(C) confident
(D) confidential

2. (A) any
(B) a few
(C) a little
(D) much

3. (A) critics
(B) critical
(C) criticize
(D) critically

4. (A) sense
(B) sensible
(C) sensitive
(D) sensational

Adverbs

✓ Checkup Select the best answer to complete each sentence.

1. _____, local firms are relocating because of the heavy tax rates in this county.
(A) Approximately (B) Finally (C) Independently (D) Increasingly
2. The staff did not _____ account for lost or stolen goods when they took inventory.
(A) considerably (B) slightly (C) accurately (D) formally
3. Pitt, Briggs & Co. is seeking a new supplier because its current one is _____ late in shipping their orders.
(A) entirely (B) rapidly (C) consistently (D) promptly
4. The proposal was so popular, the committee voted _____ to approve it.
(A) slightly (B) unanimously (C) strictly (D) relatively
5. A staff meeting is scheduled to start _____ at 10 a.m. on Monday.
(A) promptly (B) urgently (C) sometime (D) presently

Step-by-Step Practice Test

Step A Choose the word or phrase that best completes the sentence.

- Every visitor to the office likes Zoe Smith because she is so _____ friendly.
(A) consist
(B) consistent
(C) consisted
(D) consistently
- Every item from the factory is packed so _____ that any damage is unlikely.
(A) careless
(B) careful
(C) carefully
(D) caring
- The jewels in the shop are _____ expensive for most people to afford.
(A) so
(B) such
(C) too
(D) very
- Be sure to arrive at the presentation hall by 7:30 as the speeches will start _____ after that.
(A) shortly
(B) shorts
(C) short
(D) shorted
- With Vine online banking, you can access your money _____ from anywhere in the world.
(A) aggressively
(B) immediately
(C) desperately
(D) thoroughly
- The building manager will _____ update staff about progress of the repairs.
(A) frequently
(B) frequent
(C) frequented
(D) frequenting
- Although the office decorations didn't cost _____ much, most people noticed that the atmosphere was greatly improved.
(A) mostly
(B) extremely
(C) very
(D) always
- Although the service is _____ slow, Arirang is still considered the best restaurant in town.
(A) sometimes
(B) rarely
(C) much
(D) never

Step B Choose the word or phrase that best completes the text.

Questions 1–4 refer to the following article.

The new Austin Department at the Bluebell Children's Hospital was _____ opened today, with Health Minister Helen Lopez visiting the hospital for the official ceremony. **1.**

At a cost of _____ \$150 million, the new department gives patients access to the best medical care and equipment. **2.**

The new space contains a large area for general care, one emergency care unit, and a comfortable zone for visitors.

_____ the Bluebell Children's Hospital has been a regular topic in local newspapers, as many patients have complained about their experiences there. However, Ministry of Health spokesman Lucas Goldberg believes the Austin Department will change people's minds. "We had _____ planned to upgrade the hospital's facilities, but we needed time to find the best option," he says. **3.** **4.**

1. (A) pride
(B) proudly
(C) proud
(D) prideful

2. (A) close
(B) closely
(C) near
(D) nearly

3. (A) Lately
(B) Late
(C) Latest
(D) Later

4. (A) rarely
(B) seldom
(C) always
(D) regularly