

## Past simple

1. A finished action in the past that happened in an exact time (yesterday, last week, in 1968, etc)

(+) I **went** to school yesterday.

(-) I **didn't go** to school yesterday.

(?) **Did** you **go** to school yesterday?

## Present perfect simple

1. An experience in someone's lifetime, without saying the exact time when the event happened

(+) I **have visited** Vienna twice.

2. Recent events which have a result in the present

(-) My son **hasn't cleaned** his room yet. (= I can see his messy room)

3. Actions or situations that began in the past but continue in the present

(?) How long **have** you **known** Sarah?  
I've **known** her for 20 years.

**Ex.1** Match each example sentence with the correct verb tense (Past simple or Present perfect simple). Which rule is it (1,2,3)?

1. Have you ever tried sushi?

|             |                 |
|-------------|-----------------|
| Past simple | Present Perfect |
|-------------|-----------------|

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|--------|--------|--------|
| Rule 1 | Rule 2 | Rule 3 |
|--------|--------|--------|

2. I finished the report yesterday.

|             |                 |
|-------------|-----------------|
| Past simple | Present Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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3. They have already left the office.

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| Past simple | Present Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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4. Did you watch the game on Sunday?

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| Past simple | Present Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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5. She hasn't finished her homework yet.

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|-------------|-----------------|
| Past simple | Present Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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6. We met our teacher two weeks ago.

|             |                 |
|-------------|-----------------|
| Past simple | Present Perfect |
|-------------|-----------------|

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| Rule 1 | Rule 2 | Rule 3 |
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7. I have lived here for five years.

|             |                 |
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| Past simple | Present Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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8. She didn't call me last night.

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|-------------|-----------------|
| Past simple | Present Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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9. Have you tidied your desk?

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| Past simple | Present Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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10. They didn't travel abroad last year.

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|-------------|-----------------|
| Past simple | Present Perfect |
|-------------|-----------------|

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| Rule 1 | Rule 2 | Rule 3 |
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11. I have just eaten lunch, so I'm not hungry.

|             |                 |
|-------------|-----------------|
| Past simple | Present Perfect |
|-------------|-----------------|

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| Rule 1 | Rule 2 | Rule 3 |
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12. He hasn't seen that movie before.

|             |                 |
|-------------|-----------------|
| Past simple | Present Perfect |
|-------------|-----------------|

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| Rule 1 | Rule 2 | Rule 3 |
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13. Have you known him for a long time?

|             |                 |
|-------------|-----------------|
| Past simple | Present Perfect |
|-------------|-----------------|

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| Rule 1 | Rule 2 | Rule 3 |
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14. I visited London when I was 12.

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| Past<br>simple | Present<br>Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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15. They haven't studied English for very long.

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| Past<br>simple | Present<br>Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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16. She has read that book.

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| Past<br>simple | Present<br>Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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17. We haven't decided what to do yet.

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| Past<br>simple | Present<br>Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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18. I have been friends with her since childhood.

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|----------------|--------------------|
| Past<br>simple | Present<br>Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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19. Did you finish the project last week?

|                |                    |
|----------------|--------------------|
| Past<br>simple | Present<br>Perfect |
|----------------|--------------------|

|        |        |        |
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| Rule 1 | Rule 2 | Rule 3 |
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20. They haven't met our new manager.

|                |                    |
|----------------|--------------------|
| Past<br>simple | Present<br>Perfect |
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| Rule 1 | Rule 2 | Rule 3 |
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**Ex.2** Complete the sentences with the correct verb form.

1. I have \_\_\_\_\_ (already / send) the email to the client.

2. She \_\_\_\_\_ (lose) her keys this morning.

3. \_\_\_\_\_ you ever \_\_\_\_\_ (climb) a mountain?

4. We \_\_\_\_\_ (finish) the meeting at 3 p.m.

5. They have \_\_\_\_\_ (just / book) their tickets.

6. He \_\_\_\_\_ (not / eat) anything since breakfast.

7. \_\_\_\_\_ you \_\_\_\_\_ (check) the programme yet?

8. She \_\_\_\_\_ (start) this job two years ago.

9. I \_\_\_\_\_ (work) here for over a decade.

10. They \_\_\_\_\_ (not / understand) the instructions yesterday.