



**ASESMEN SUMATIF AKHIR SEMESTER
SMK AS-SALIMIYAH
TAHUN PELAJARAN 2024/2025**

Mata Pelajaran : Bahasa Inggris	Nama Peserta Didik :
Fasilitator : Sathibi, M.M.	Durasi : 60 Menit
Kelas : 12 DKV	

Awali dengan mengucapkan Basmalah!

Fill the blanks with the words in the box!
(Question 1-10)

I've been working as an administrative (1) _____ for three years. At my current job in the (2) _____ department of a (3) _____ company, I handle scheduling, meeting and travel planning for four executives and 20 staff (4) _____. I also help prepare correspondence, presentations and reports.

I'm known for being a detail-oriented, well-organized team player. I never miss (5) _____. I'm a good communicator and I can (6) _____ multiple tasks at once. In my performance reviews, my supervisor always (7) _____ that he appreciates my professionalism and (8) _____ for the job.

With this experience under my belt, I'm looking for an opportunity to take the next (9) _____ in my career. I'm hoping to do so in an organization like yours that works to improve the environment, which is something I'm (10) _____ about.

Juggle	step	passionate
finance	enthusiasm	Notes
Midsized	assistant	members
deadlines		

1. (1) _____
a. assistant c. midsize
b. finance d. members
2. (2) _____
a. assistant c. midsize
b. finance d. members
3. (3) _____
a. assistant c. midsize
b. finance d. members
4. (4) _____
a. assistant c. midsize
b. finance d. members
5. (5) _____
a. Enthusiasm c. Juggle
b. Notes d. Deadlines
6. (6) _____
a. Enthusiasm c. Juggle
b. Notes d. Deadlines
7. (7) _____
a. Enthusiasm c. Juggle
b. Notes d. Deadlines
8. (8) _____
a. Enthusiasm c. Juggle
b. Notes d. Deadlines
9. (9) _____
a. Step c. Midsized
b. Passionate d. Finance

10. (10) _____
a. Step c. Midsized
b. Passionate d. Finance

The following text is for questions number 11 to 14

Jalan Citarum No. 30
Mobile 0812 4947 305
Banyuwangi
HRD Manager
PT Bank Mandiri
PO BOX 374, Surabaya
Surabaya

Dear Sir,

In reply to your advertisement in Surabaya Post on October 12th, 2022 I would like to apply for the position of Computer Engineering Staff. I am Ali M. Top, 21 years old and unmarried. I graduated from SMK Negeri Darul Ulum Muncar Banyuwangi majoring in Networking and Computer Engineering in 2020.

I was on the Job Training at PT Bumi Bulat Benar in Banyuwangi as a Computer Technician Staff. I have some experiences about Computer Program and Networking. I believe that my qualifications can be an asset in your company.

Being energetic and dynamic, I can get on very well with other people. I am able to operate Office and have a good English knowledge, both spoken and written. I am sure you will take in my qualifications into consideration.

I enclose a full of curriculum vitae and diploma. I look forward to hearing from you.

Sincerely Yours,
Ali M. Top

11. What position does the writer apply?
a. Engineering
b. Electricity maintenance
c. Computer Engineering staff
d. IT staff
12. From where does the applicant know about the job vacancy?
a. From a website c. From social media
b. From a television d. From newspaper
13. How old is the applicant?
a. 24 years old c. 22 years old
b. 23 years old d. 21 years old

14. Does the applicant have a work experience before applying the job?
- No, he doesn't
 - Yes, he does
 - No, he doesn't
 - Yes, he does

Dialogue for questions number 15 to 17

Dad : Nino, are you in the middle of doing something?
 Nino : No, dad. Is there anything I can do?
 Dad : (15) _____ the supplies to the display window, please?
 Nino : With pleasure, dad.
 Dad : And please put it into each correct place!
 Nino : (16) _____ dad.
 Dad : (17) _____
 Nino : Anytime, dad.

15. The suitable expression is _____
- Can I bring
 - Don't bring
 - Can you bring
 - I would like to bring
16. The suitable expression is _____
- Don't worry
 - I'm busy
 - Sorry, I can't
 - I wish I could help you
17. The suitable expression is _____
- Thank you, son
 - You are welcome
 - You are doing well
 - I'm sorry I can't
18. Elsa : Will you help me to build a snowman?
 Olaf : Yes, of course _____
The suitable expression to complete the dialogue is...
- I won't
 - I can't
 - I will
 - Shall I?
19. Steve : I don't understand chemistry at all.
 Banner : _____
What should Banner say?
- How about calling the police?
 - How about going to the beach?
 - How about studying together with me?
 - How about having dinner with me?
20. Tony: Andy, are you busy?
 Andy: Not really. What's the matter?
 Tony: Oh _____
 Andy: Yes, of course.
The suitable expression to complete the dialogue is
- Sorry, I can't help you
 - Let me help you
 - No, you don't need to help.
 - Could I possibly ask you to help me?

Read the following dialogue and answer the questions!
 (21 - 25)

Ms. Kayla : Welcome to Ananta advertising.
 Mr. Lee : My pleasure.
 Ms. Kayla : So what kind of advertising experience do you have?
 Mr. Lee : I worked for Bravo Company for five years. I helped edit and made newspaper ads. We tried to make our ads interesting, as you can see from my portfolio

Ms. Kayla : I think we can hire you
 Mr. Lee : I can make an interesting commercial on any subject.
 Ms. Kayla : Yes, well let me explain the pay structure. The pay is \$40 per hour plus bonuses for successful ads/commercials. We have a lot of clients so you will have no shortage of work. Are you available to work overtime?
 Mr. Lee : Yes, I like to work hard and I like to earn money. That's why I am applying for a job with your company
 Ms. Kayla : However we do ask that you commit for at least five years and there is a contract to sign
 Mr. Lee : I have researched your company thoroughly and I am convinced it is the right career move for me
 Ms. Kayla : Okay, welcome aboard
 Mr. Lee : I hope this is the beginning of a great working relationship

21. According to the dialogue, what is the name of the company?
- Ananta
 - Bravo Company
 - Advertising
 - Ananta advertising
22. How many years has the applicant worked before?
- four years
 - fifty years
 - five years
 - six years
23. Where did the applicant work before?
- Ananta
 - Bravo Company
 - Advertising
 - Ananta advertising
24. How much will the applicant be paid in an hour?
- The pay is \$40 per hour
 - The pay is \$40 per day
 - The pay is Rp.400.000 per hour
 - The pay is Rp.400.000 per day
25. How long is the contract?
- five years
 - fifty years
 - fiveteen years
 - six years
26. Anita : I cannot take all courses this semester, but my GPA is sufficient _____?
 Amar : I suggest you to talk about it with your academic supervisor
- What should I help
 - What should I do
 - What will you do
 - What can you do

27. Ikmal : Oh, I am so tired
 Jenny : _____ I'll prepare the hot water
 for you to take a bath later
What is the suitable expression to complete the sentence?
 a. You should go now
 b. How about cancelling the meeting?
 c. Why don't you take a rest now?
 d. Try finding a calmer place

Text for questions number 28 to 31

To : Hendra

Please have enough rest. I am going to work. You should eat then take your medicine when you wake up. I have made porridge and put the medicine for you in the table. Don't forget to heat the porridge before you eating it. Don't drink cold water.

Rest well. I hope you'll get well soon.

Ps: I'll be back at 3.30.

Mom

28. Hendra should do the following things, **except** _____
 a. Take a medicine
 b. Get rest
 c. Heat the porridge
 d. Drink cold water
29. From the text we know that _____
 a. Hendra is a-doctor
 b. Hendra is going to work
 c. Mommy is sick
 d. Hendra is sick
30. "..... before you eating it."
 The underlined word refers to _____
 a. the medicine
 b. the water
 c. the porridge
 d. mommy
31. What should Hendra do before taking his medicine?
 a. Drink cold water
 b. Eat the warm porridge
 c. Sleep
 d. Get rest
32. Yani : I'm not feeling well, but I have to finish all the documents
 Robi : If you're not feeling well _____
Which is the suitable word to fill the blanks?
 a. you must take a rest
 b. you should go for picnic
 c. its fantastic
 d. good job
33. Teenagers _____ be home before 9 p.m.
 a. Must
 b. Must not
 c. Doesn't need
 d. Had
34. Which one is the pattern of **if clause + suggestion**?
 a. If you save some of your pocket money, why don't you go camping?

- b. If you save some of your pocket money, don't buy anything
 c. If you save some of your pocket money, you will feel bored
 d. If you save some of your pocket money, you have to keep studying
35. Which one is **if clause + a suggestion**?
 a. If you feel unwell, put your jacket on
 b. If you are happy, you look amazing
 c. If you are sick, you should take a rest and see doctor
 d. If you feel unwell, you are weak
36. If you have finished eating your breakfast, wash the plate.
If clause above is followed by _____
 a. general truth
 b. imperative
 c. reminder
 d. suggestion
37. Ela : Mom, do you need some help? You look so busy this morning
 Mom : Of course, dear. I need another pair of hands to wash the dish.
The underlined sentence expresses _____
 a. offering help
 b. refusing help
 c. apologizing
 d. accepting help
38. Ronald : You look so busy. _____
 Marry : No, thank you. I can handle them.
The suitable expression to complete the dialogue is _____
 a. I will leave you alone
 b. Sure, I would like to
 c. Would you like some help?
 d. Do you want to help me?
39. Tom : This question is so difficult to answer.
 Jay : _____
The suitable expression to complete the dialogue is _____
 a. Just don't answer it
 b. Let me help you to work on it
 c. Let's stop studying and go playing
 d. Would you like a cup of coffee?
40. Romy : May I help you?
 Deny : Hmmm. Don't bother yourself. thanks.
The underlined sentence expresses _____
 a. refusing an offer
 b. accepting an offer
 c. offering help
 d. giving help