



See Text

**Man:**Hello! This is Sam Perkins calling. May I talk to Mr Richards, please? **Secretary:**Hello, Mr Perkins. Hold on, please. I'll get him. I'm afraid he isn't available at the moment. He's examining a patient. Would you like to leave a message? **Man:** Yes, please. Tell him to call me back. Thank you. **Secretary:** You're welcome. Have a nice day. **Man:** Goodbye. 