

Advanced Test: Motivation and Workplace Vocabulary

1. Try to highlight your exceptional levels of _____ during the appraisal discussion.

- a) incentive
- b) self-motivation
- c) recognition

2. We should explore innovative methods to enhance overall employee _____.

- a) performance
- b) performing
- c) perform

3. Accumulating additional skills and experience will ultimately _____ your career prospects.

- a) benefit
- b) reward
- c) appreciate

4. Successfully completing a challenging project provides a strong sense of professional _____.

- a) praise

- b) appreciation
- c) achievement

5. Which of the following best completes the sentence: "Management must review the _____ we offer to encourage high productivity"?

- a) incentives
- b) achievements
- c) performances

6. Employees are more likely to _____ when their contributions are formally acknowledged.

- a) feel valued
- b) appreciate
- c) benefit

7. A desire for more responsibility and decision-making authority indicates that staff are seeking greater _____.

- a) commission
- b) autonomy
- c) feedback

8. Meeting deadlines can qualify employees for a performance-related _____.

- a) cash
- b) bonus
- c) commission

9. At this firm, all staff are automatically enrolled in a non-contributory pension _____.

- a) plan
- b) reward
- c) insurance

10. The company recently introduced a new _____ to attract and retain talented employees.

- a) achievement plan
- b) compensation plan
- c) recognition plan

11. Regular feedback and public _____ of good work help employees stay motivated.

- a) appreciation ✓
- b) development
- c) commission

12. Staff who submit their reports before the deadline are eligible for an _____.

- a) pension plan
- b) extra holiday
- c) on-time bonus

13. When managers listen carefully and acknowledge contributions, employees are more likely to _____.

- a) feel commission
- b) feel reward
- c) feel valued

14. Text 1: Employee Appraisal

Last week, Maria had her annual performance review. She tried to emphasize her high levels of _____ (**incentive** / **self-motivation** / **recognition**) to show that she can work independently and meet deadlines. Her manager praised her achievements and explained how the company plans to improve the _____ (**reward** / **performances** / **achievements**) it provides to staff. Maria felt appreciated and motivated to take on more challenging tasks.

15. Text 2: Rewards and Motivation

The company offers several benefits to keep employees motivated. Completing projects on time can lead to a performance-related _____ (**cash** / **bonus** / **commission**). Staff also participate in a non-contributory pension _____ (**plan** / **reward** / **insurance**). Management believes that personal _____ (**development** / **develop** / **developing**) is a key factor in long-term career success.

16. “Hello, I don’t believe _____ before, have we?”

- a) we’ve met
- b) we meet
- c) we met

17. “Currently, I’m based _____ the headquarters in Brussels.”

- a) in
- b) on
- c) at

18. "Hi, Dan. I wasn't expecting to _____ you at this event."

- a) see
- b) might see
- c) can see

19. "I need to leave now. Catch you _____."

- a) later
- b) after
- c) again

20. A: "There's a seminar today with the top executives."

B: "_____."

- a) That sounds interested
- b) That sounds interest
- c) That sounds interesting

21. A: "In the end, we had to restructure the department."

B: "_____."

- a) I'm sorry to hear that
- b) I'm sorry to hear
- c) I'm sorry to hear this

22. "Hi, Sam. How are _____ these days?"

- a) things
- b) the things
- c) your things

23. "You _____ mind if I take a short break?"

- a) haven't
- b) don't
- c) aren't

24. "You uploaded the report yesterday, _____?"

- a) don't you
- b) do you
- c) didn't you

25. "The conference will finish on time, _____?"

- a) doesn't it
- b) won't it
- c) will it

26. "How wonderful _____ you after such a long time!"

- a) to see
- b) to seeing
- c) see

27. "Do you know who _____ responsibility for the new marketing campaign?"

- a) is owned
- b) owns
- c) does own

28. A: "I believe Oliver has moved to Berlin."

B: "_____?"

- a) Are you sure? He lives in Italy?
- b) Are you sure? Does he live in Italy?
- c) Are you sure? Doesn't he live in Italy?

29. "Hello, it's Nicolas Henry, _____?"

- a) isn't it
- b) isn't he
- c) aren't you

30. "Didn't he mention what _____ regarding the project deadline?"

- a) did he
- b) he did
- c) didn't he

