

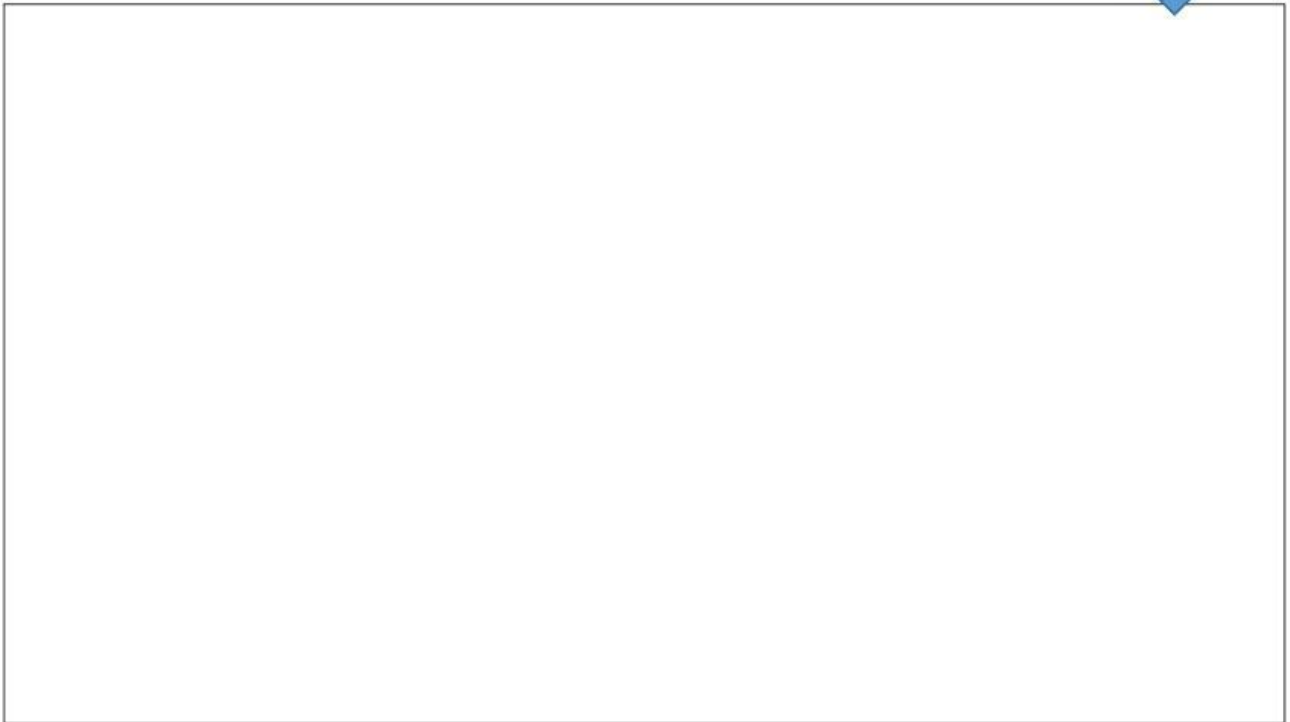
WRITING A FRIENDLY LETTER

1. DATE

2. GREETING

Dear _____,

3. BODY



4. CLOSING

Yours Sincerely,

5. YOUR SIGNATURE