

11. The buttons on the mouse are used to.....items.

- A. select and move B. select and put C. select and press D. select and save

12. A long key at the bottom of the keyboard. Each time it is pressed it produces a blank space. It is.....

- A. arrow key B. back space C. enter D. space bar

13. It produces upper- case character but it doesn't affect numbers and symbols. It is.....

- A. Shift B. alt C. capslock D. escape

14. It moves the cursor to the beginning of a new line. It is also used to confirm commands. It is

- A. enter B. back space C. escape D. space bar

15. It stops a program without losing the information from the main memory. Sometimes its use depends on the applications. It is

- A. caplock B. escape C. return D. alt

16. It works in combination with other keys to produce special characters or specific actions

- A. caplock B. escape C. return D. alt

17. It removes the character on the left of the cursor or any selected text. It is....

- A. arrow key B. back space C. escape D. space bar

18. It produces UPPER- CASE characters

- A. shift B. tab C. escape D. space bar

19. ALGOL was first introduced in.....

- A. 1954 B. 1959 C. 1960 D. 1964

20. It moves the cursor horizontally to the right for a fixed number of space. It is

- A. shift B. tab C. escape D. space bar

21. They are used to move the cursor, as an alternative to the mouse. It is

- A. shift B. arrow keys C. caplock D. space bar