



UNIT 1 Exercises

1. Choose a word from the box to match each picture below.



notepad

floor chart

caller

date

window table

reservation record

waiter

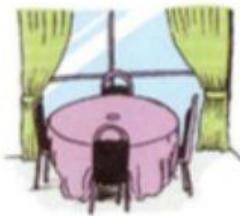
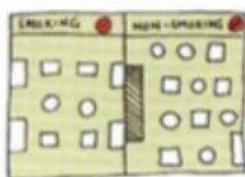
non-smoking sign



waiter

DATE: 14.2.2008			
NAME	TIME	FAX	SPC NUMBER
Fred	8:00pm	4	new page

MONDAY
7th APRIL 2008



2. Fred asked the caller for the details of the reservation. What information did Fred ask for?

date of reservation

3. Match the words in column A with their meanings in column B.

A

B

1. assist	[<input checked="" type="checkbox"/>]	a. give your name
2. reserve	[<input type="checkbox"/>]	b. no more seats/tables
3. a group	[<input type="checkbox"/>]	c. say sorry
4. a request	[<input type="checkbox"/>]	d. say yes to an offer
5. fully booked	[<input type="checkbox"/>]	e. help
6. apologize	[<input type="checkbox"/>]	f. book
7. accept	[<input type="checkbox"/>]	g. a party
8. identify yourself	[<input type="checkbox"/>]	h. something a person asks for