

POLITE	IMPOLITE
"Would you mind passing the salt, please?"	"Do you need something or what?"
"Would you mind closing the window?"	"You better help me with this."
"I think I might see it differently—may I explain?"	"Do you need help?"
"May I ask what you're working on?"	"Give me your notes."
"Would it be possible to see the report when you have a moment?"	"Give it to me, you obviously can't carry it."
"I'd appreciate it if you could help me."	"Close the window, it's freezing."
"Could you please send me the that email by Friday?"	"I need that."
"Excuse me, could we continue this after the meeting?"	"Explain that again."
"Could I use that when you're finished?"  (Ctrl) ▾	"Send me that email now."
"Could you please explain that again?"	"Stop talking!"
"I'd be happy to assist you."	"You're wrong."
"May I borrow your notes for the lecture?"	"What are you doing?"
"Shall I carry that for you?"	"Give me the report."
"Would you mind moving over a little, please?"	"Can you move, now?"
"Can I get you anything?"	"Pass the salt." 