

Read the following excerpts from a formal opinion letter written by a student about the use of mobile phones in class. (Heading, Salutation, Introduction, Body, Conclusion, Sign off).

1. I am writing to express my opinion regarding the proposed ban on mobile phones during class time. As a representative of the student council, I believe that instead of banning phones completely, the school should implement a structured policy that allows the educational use of mobile phones under teacher supervision. This letter outlines my reasoning on why a more balanced approach would be more beneficial for both students and teachers.
2. Yours sincerely,
Jordan Ramirez
Student Council President
Lakeside High School
3. Lakeside High School
Student Council Office
7342 Meadowbrook Avenue
Willow Creek, CA 90231
May 17, 2025
Mrs. Annette Porter
Principal
Lakeside High School
7342 Meadowbrook Avenue
Willow Creek, CA 90231
Re: Mobile Phone Use in the Classroom
4. Many educational apps, research tools, and collaborative platforms are easily accessible via smartphones... (develops the argument in favor of educational phone use, gives benefits and counters distractions).
5. In conclusion, I believe that mobile phones can be powerful educational tools if used properly. A complete ban may seem like a quick fix, but it misses the opportunity to prepare students for responsible technology use. I urge the administration to consider implementing a structured phone-use policy instead of a full ban.
6. Dear Mrs. Porter: