

1 Choose the correct form (Present Simple or Past Simple form) to complete the sentences.

- 1 These days, I usually *spend / spent* about €100 per month travelling to work.
- 2 Last week, I *buy / bought* a new computer for €700.
- 3 Last month, we *have / had* problems at the factory.
- 4 We all *make / made* mistakes sometimes.
- 5 My grandfather *grow / grew* the business from one shop to 100.
- 6 The company *builds / built* over fifty offices every year.
- 7 Did you *win / won* the company tennis match?
- 8 They *has / had* two meetings yesterday.
- 9 We *go / went* to the new offices two days ago.
- 10 The first car we produced thirty years ago *is / was* very different to the others.

infinitive	past simple	infinitive	past simple
become	1 _____	leave	16 _____
begin	2 _____	lose	17 _____
bring	3 _____	make	18 _____
buy	4 _____	meet	19 _____
choose	5 _____	pay	20 _____
cost	6 _____	see	21 _____
fall	7 _____	sell	22 _____
find	8 _____	set	23 _____
		forget	9 _____
		give	10 _____
		go	11 _____
		grow	12 _____
		have	13 _____
		keep	14 _____
		know	15 _____
		speak	24 _____
		spend	25 _____
		take	26 _____
		tell	27 _____
		think	28 _____
		understand	29 _____
		write	30 _____

Think of six key events in your life. Tell your partner about them and say when they happened. Ask your partner about the key events in his/her life.

When you tell a story in the past, it is useful to say when events happened and in what order they happened. Look at the following examples.

To begin with ...

Then / So then ...

For the next three or four years ...

Two years later ...

After about a year / after a while ...

After +ing ... (e.g. After graduating ...)

So what did I do?

And now ...



Affirmative	Negative		Interrogative
	Long form	Short form	
I went	I did not go	I didn't go	Did I go?
You went	You did not go	You didn't go	Did you go?
He went	He did not go	He didn't go	Did he go?

3 Complete the sentences with the correct form of the words in the box.

buy hire make (x2) miss not buy not grow not meet win

- We _____ our sales targets, so we need to find new customers.
- We _____ new desks, but we _____ any new chairs.
- We _____ a new Sales Manager and we hired a new Office Manager.
- We _____ new business, but we also _____ some mistakes.
- We _____ our retail business, so we need to work on this next year.
- We _____ some sales targets. However, we _____ a lot of money in other areas.

4 Complete the summary with the correct past form of the verbs in brackets.

Fill in the blanks.

Present	Past	Present	Past
1. is/are	..was/were..	14. meet	
2. ..break...	broke	15. put	
3. buy		16. read	
4. come		17.	rode
5. cut		18.	ran
6.	cost	19. see	
7. drink		20. sit	
8. drive		21.	swam
9.	ate	22.	spent
10. have		23. take	
11.	went	24. tell	
12. lose		25.	wrote
13. make		26. get	

break
buyswim
spendhave
drinkmake
losesit
wash

write



1. She .. *made* .. a cake
an hour ago.



2. She a hat
last week.



3. The boy a
letter yesterday.



4. They some
plates a minute ago.



5. They in the sea
for an hour.



6. They a lot of
Coke last night.



7. She her arm
last week.



8. He all his
money last week.



9. He a bath
two minutes ago.



10. He his
wallet last night.



11. She on the
old chair a minute ago.



12. She the clothes
yesterday.

152 Complete the sentences.



cut
the grass

meet / friends

read
a magazine

write
a letter

Jane

Peter

Pam & Ben

Ann

You

			✓	✓
	✓	✓		
	✓	✓		
	✓			✓

1. Jane *read a magazine and wrote a letter yesterday. She didn't cut the grass or meet her friends yesterday.*

2. Peter

3. Pam and Ben

4. Ann

5. I

153 Look again at exercise 152, then ask and answer.

1. Jane / meet / friends / yesterday? *Did Jane meet her friends yesterday? No, she didn't.*

2. Jane / cut the grass / yesterday?

3. Peter / write a letter / yesterday?

154 (a). Write what Jean did or didn't do yesterday.

go shopping

read her book

feed the cat

telephone Mary

watch a film on TV

visit her grandparents

take them a cake

✓

✓

✓

✓



Jean didn't go shopping yesterday.

95 Put the verbs in brackets into the "Past Simple".

Pamela : What 1) *did you do* (you / do) last weekend?
 Tony : I 2) (go) to my cousin's house.
 Pamela : 3) (be) it far?
 Tony : No, it only 4) (take) us 30 minutes.
 Pamela : 5) (you / stay) there long?
 Tony : We 6) (stay) only for the weekend.
 What 7) (you / do) last weekend?
 Pamela : My family and I 8) (take) the dog and we
 9) (have) a picnic on the beach.
 Tony : 10) (be) it sunny?
 Pamela : Yes, the sun 11) (shine) all day.



97 Put the verbs in brackets into the "Present Simple" or "Past Simple".



Tommy Brown 1) *is* (be) a real story-teller. No one
 2) (believe) what he 3)
 (say) because he always 4) (tell) lies. He
 5) (live) in a small village and 6)
 (work) on a farm near his village.
 One night last week Tommy 7) (finish) work late. It
 8) (be) dark and cold. Suddenly he 9) (hear)
 a strange noise so he 10) (look) up. It 11)
 (be) a UFO with bright flashing lights. It 12)
 (come down) towards him and he 13) (see) two green
 men looking at him. He 14) (scream), 15)
 (drop) his bag and 16) (run away).
 When he 17) (arrive) at the village he 18)
 (meet) some villagers and 19) (start) to tell them
 the news but they all 20) (laugh) at him.
 No one 21) (believe) Tommy.

