SECTION 3 *Questions 21–30*

Questions 21–23

*Choose the correct letter, **A**, **B** or **C**.*

21 Andrew has worked at the hospital for

A two years.
B three years.
C five years.

22 During the course Andrew's employers will pay

A his fees.
B his living costs.
C his salary.

23 The part-time course lasts for

A one whole year.
B 18 months.
C two years.

Questions 24 and 25

*Choose **TWO** letters **A–E**.*

*What **TWO** types of coursework are required **each month** on the part-time course?*

A a case study
B an essay
C a survey
D a short report
E a study diary

LIVEWORKSHEETS

Questions 26–30

Complete the summary below.

*Write **NO MORE THAN THREE WORDS AND/OR A NUMBER** for each answer.*

Modular Courses

Students study **26** ..... during each module. A module takes **27** ..... and the work is very **28** ..... . To get a Diploma each student has to study **29** ..... and then work on **30** ..... in depth.

LIVEWORKSHEETS

SECTION 3 *Questions 21–30*

Questions 21–30

Complete the table below.

Write ***NO MORE THAN THREE WORDS AND/OR A NUMBER*** *for each answer.*

'Student Life' video project		
	Cristina	Ibrahim
Enjoyed:	• using the camera • going to a British **21**	contact with students doing other courses (has asked some to **22** ..... with him)
Most useful language practice:	• listening to instructions • learning **23** ..... vocabulary	listening to British students' language because of: – normal speed – large amount of **24** .....
General usefulness:	• operating video camera • working with other people: – learning about **25** ..... – compromising – **26** ..... people who have different views	the importance of **27** .....
Things to do differently in future:	• decide when to **28** ..... each stage at the beginning • make more effort to **29** ..... with the camera	don't make the film too **30** .....

LIVEWORKSHEETS

SECTION 3 *Questions 21–30*

Complete the form below.

Write ***NO MORE THAN THREE WORDS AND/OR A NUMBER*** *for each answer.*

Feedback Form

Course: *Communication in Business*

Course code: *CB162*

Dates: *From* **21** ..... *to* **22** .....

Please give your comments on the following aspects of the course:

	Good Points	**Suggestions for Improvement**
Course organisation	• **23** ..... • *useful to have* **24** ..... *at beginning of course*	• *too much work in* **25** ..... *of the course – could be more evenly balanced*
Course delivery	• *good* **26**	• *some* **27** ..... *sessions went on too long*
Materials and equipment	• *good* **28**	• *not enough copies of key texts available* • *need more computers*
Testing and evaluation	• *quick feedback from oral presentations* • *marking criteria for oral presentations known in advance*	• *too much* **29** ..... • *can we know criteria for marking final exams?*
Other comments	• *excellent* **30**	

LIVEWORKSHEETS

SECTION 3 *Questions 21–30*

Questions 21–24

Complete the notes below.

Write ***NO MORE THAN THREE WORDS*** *for each answer.*

Box Telecom

Problems: been affected by	• drop in **21** .....
	• growing **22** .....
	• delays due to a strike
Causes of problems:	• high **23** .....
	• lack of good **24** .....

Questions 25–27

Choose the correct letter, ***A, B*** *or* ***C.***

25 What does Karin think the company will do?

A look for private investors
B accept a takeover offer
C issue some new shares

26 How does the tutor suggest the company can recover?

A by appointing a new managing director
B by changing the way it is organised
C by closing some of its retail outlets

27 The tutor wants Jason and Karin to produce a report which

A offers solutions to Box Telecom's problems.
B analyses the UK market.
C compares different companies.

LIVEWORKSHEETS

Questions 28–30

Which opinion does each person express about Box Telecom?

*Choose your answers from the box and write the letters **A–F** next to questions 28–30.*

A	its workers are motivated
B	it has too little investment
C	it will overcome its problems
D	its marketing campaign needs improvement
E	it is old-fashioned
F	it has strong managers

28 Karin .....

29 Jason .....

30 the tutor .....

LIVEWORKSHEETS