

Questions 1-7

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

### Brightstead Fair

*Example*

- Information about the fair

**Fair Details**

- Lasts from 1..... to Sunday
- Tickets for 2..... must be purchased (£2 for children and £4 for adults)
- A one-day pass costs 3..... for children and £22 for adults

**Concert**

- Scheduled for Saturday
- Five 4..... musicians will perform
- Features Calvin Hart, a famous musician who plays 5.....
- Being held at an auditorium near the 6..... Street entrance
- Parking is available at Elm Street
- Begins at 7..... pm

Questions 8-10

Complete the table below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

**Brightstead Fair's Food Booths**

Restaurant	Type of Food	Location	Hours
Three Amigos	Mexican	Next to the 8 .....	11 am – 9 pm
Earl's	Italian	Behind the playground	9 ..... pm – 10 pm
Eastwood Eatery	10 .....	Beside the park office	10 am – 7 pm

## SECTION 2      Questions 11-20 AT11-20.mp3

### Questions 11-15

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

### Library Assistant Position

#### Duties

- Will work at front desk, shelve publications, and assist library **11**.....

#### Policies

- Must not wear **12**..... clothing
- Should not wear sports shoes
- Should arrive before shift starts
- Should check daily **13**..... and read notices
- Can take a break for **14**..... minutes in the morning and in the afternoon
- Will usually start lunch break at **15**..... pm
- Should take turns with other workers having a late lunch

*Questions 16-17*

*Choose the correct letters, A, B, or C.*

- 16 What is provided for free to library employees?
- A Snacks
  - B Juice
  - C Coffee
- 17 To request a locker, employees should speak with the
- A head librarian.
  - B maintenance manager.
  - C library administrator.

*Questions 18-20*

*Complete the sentences below.*

*Write **NO MORE THAN TWO WORDS** for each answer.*

- 18 Staff members usually have to ..... the photocopiers once or twice a day.
- 19 The conference room is where staff meetings and ..... are held.
- 20 On Friday, the focus of the training will be the ..... system.