SECTION 1 *Questions 1-10* AT1-10.mp3

Questions 1-7

Complete the notes below.

*Write **ONE WORD AND/OR A NUMBER** for each answer.*

Brightstead Fair

Example

- Information about the fair

Fair Details

- Lasts from 1..... to Sunday
- Tickets for 2..... must be purchased (£2 for children and £4 for adults)
- A one-day pass costs 3..... for children and £22 for adults

Concert

- Scheduled for Saturday
- Five 4..... musicians will perform
- Features Calvin Hart, a famous musician who plays 5.....
- Being held at an auditorium near the 6..... Street entrance
- Parking is available at Elm Street
- Begins at 7..... pm

LIVEWORKSHEETS

Questions 8-10

Complete the table below.

*Write **ONE WORD AND/OR A NUMBER** for each answer.*

Brightstead Fair's Food Booths

Restaurant	Type of Food	Location	Hours
Three Amigos	Mexican	Next to the 8	11 am – 9 pm
Earl's	Italian	Behind the playground	9..... pm – 10 pm
Eastwood Eatery	10.....	Beside the park office	10 am – 7 pm

LIVEWORKSHEETS

SECTION 2 *Questions 11-20* AT11-20.mp3

Questions 11-15

Complete the notes below.

*Write **ONE WORD AND/OR A NUMBER** for each answer.*

Library Assistant Position

Duties

- Will work at front desk, shelve publications, and assist library 11.....

Policies

- Must not wear 12..... clothing
- Should not wear sports shoes
- Should arrive before shift starts
- Should check daily 13..... and read notices
- Can take a break for 14..... minutes in the morning and in the afternoon
- Will usually start lunch break at 15..... pm
- Should take turns with other workers having a late lunch

LIVEWORKSHEETS

Questions 16-17

*Choose the correct letters, **A**, **B**, or **C**.*

16 What is provided for free to library employees?

- **A** Snacks
- **B** Juice
- **C** Coffee

17 To request a locker, employees should speak with the

- **A** head librarian.
- **B** maintenance manager.
- **C** library administrator.

Questions 18-20

Complete the sentences below.

*Write **NO MORE THAN TWO WORDS** for each answer.*

18 Staff members usually have to ..... the photocopiers once or twice a day.

19 The conference room is where staff meetings and ..... are held.

20 On Friday, the focus of the training will be the ..... system.

LIVEWORKSHEETS