

Past simple and past continuous

- 1 Complete the text with the past simple or past continuous form of the verbs given.

She (a) (get) up and (b) (look) out of the window. It (c) (rain). As she (d) (look) out of the window, she (e) (hear) her phone ring. Who (f) (call) her so early in the morning?

/ 6 points

Past habits

- 2 Choose the correct alternative. In one sentence, both alternatives are correct. Which one?

- When he was small, he used to/would be shy.
- I used to study/studied in Ireland last year.
- I used to/usually go to the cinema at the weekend before it was closed.
- Last year I had/used to have a big party to welcome my American friend.
- Did you use/used to have a pet?
- Children used to/would work in factories in Britain in the 19th century.
- They didn't use to/wouldn't go out on Friday evenings, but now they do.

/ 7 points

Past perfect simple and continuous

- 3 Is the underlined part of the sentence correct? If not, rewrite it.

- I have been waiting for an hour when the film finally started.
- He was tired and decided to rest because he had studied all day.
- She had been writing seven text messages.
- Everything was white because it had been snowing all night.
- When they ate their dinner, they washed the dishes.
- They heard a loud noise and thought that somebody had been falling over.
- When they had been finishing their homework, they played a video game.

/ 7 points

Vocabulary test

Work conditions and responsibilities

- 1 Write simple definitions of these words and phrases.

- self-employed
- manual
- promotion
- salary
- training
- qualifications

/ 6 points

Working life, hours and pay

- 2 Complete each sentence with one word.

- He was because he arrived late every day and never did what his boss told him.
- He's on He chooses the times he works.
- She from the company when she was 30 because she didn't enjoy her job.
- He only receives the minimum
- Kevin lost his job and he is now
- They work, just from 9 to 12.30.
- She's signing the for her new job tomorrow.

/ 7 points

Phrasal verbs connected with work

- 3 Match the parts of the phrasal verb and the meaning.

Verb	Particle	Meaning
1 set	ahead	a not accept an offer, request or application
2 get	off	b start a new business, office, etc.
3 turn	up	c progress faster than other people
4 work	in	d add information on a document
5 fill	over	e spend time working or improving something
6 take	down	f take control of something
7 put something	on	g postpone to do at a later time