Name: Class: Date:

1. What is the primary tense used in procedure texts?
   a. Past tense
   b. Present tense
   c. Future tense
   d. Passive voice

2. What is the purpose of using sequential connectors (e.g., first, next, finally) in a procedure text?
   a. To emphasize the importance of following directions.
   b. To organize the steps in a logical order.
   c. To describe materials needed for the process.
   d. To give extra details about each step.

Read the text below to answer number 3-7.

How to Make a Cup of Tea

Materials:

- A tea bag
- A cup
- Hot water
- Sugar (optional)
- A spoon



Steps:

1) Place the tea bag into the cup.
2) Pour hot water into the cup.
3) Stir well and wait for a few minutes.
4) Remove the tea bag.
5) Add sugar if desired.
6) Stir the tea again and enjoy!

LIVEWORKSHEETS

3. Which item is optional in the materials list?
   a. Tea bag
   b. Cup
   c. Sugar
   d. Hot water

4. What kind of verb is used in the steps?
   a. Action verb
   b. Auxiliary verb
   c. Passive verb
   d. Linking verb

5. Which sequential connector can be used in Step 6?
   a. Next
   b. Finally
   c. After that
   d. Firstly

6. What is the purpose of removing the tea bag?
   a. Leaving the tea bag in makes the tea too sweet.
   b. Removing it prevents the tea from becoming too strong.
   c. Adding sugar while the tea bag is still in will damage the cup.
   d. Removing the tea bag ensures the sugar dissolves completely.

7. If you decide not to add sugar, how would this affect the sequence of steps?
   a. You would remove Step 5 and immediately move to stirring and enjoying.
   b. You would skip Step 3 and add sugar before pouring water.
   c. You would need to stir the tea twice instead of once.
   d. You would remove Step 4 instead of Step 5 to save time.

LIVEWORKSHEETS

Read the text below to answer number 8-12.

How to Make a Vase from a Plastic Bottle

Materials:

- A plastic bottle
- Scissors
- Paint
- Glue
- Decorations (stickers, beads, or ribbons)

Steps:

1) Wash and dry the bottle completely.
2) Cut the plastic bottle in half using scissors.
3) Paint the outside of the bottle to give it color.
4) Attach decorations like ribbons or beads to make it unique using the glue.
5) Use the bottom half as your vase and display it.

8. What is the first thing you need to do with the plastic bottle?
   a. Paint it
   b. Wash and dry it completely
   c. Cut it in half
   d. Attach decorations to it

9. Which material is optional but useful for decoration?
   a. Stickers
   b. Glue
   c. Scissors
   d. Plastic bottle

10. Why do you need glue in this procedure?
    a. To attach the decorations like ribbons or beads
    b. To join the two halves of the bottle
    c. To seal any leaks in the bottle
    d. To make the paint stick better

LIVEWORKSHEETS

11. Which part of the bottle is used as the vase?
    a. The top half
    b. Both halves are used together
    c. The bottom half
    d. The cap only

12. Which step ensures the vase is unique in appearance?
    a. Washing and drying the bottle completely.
    b. Cut the plastic bottle in half.
    c. Painting the outside of the bottle.
    d. Attaching decorations like ribbons or beads.

LIVEWORKSHEETS

Complete the procedure text below with the correct words from the box.

How to Make Lemonade



Steps:

1. First, _____ a lemon into halves.
2. Next, _____ the lemon juice into a glass.
3. Then, _____ a spoonful of sugar and water into the glass.
4. After that, _____ the mixture well.
5. Finally, _____ the lemonade into a glass and serve.

stir	pour	cut	add	squeeze

How to Make a Sandwich



Steps:

1. Take _____ (1) slices of bread and place them on a clean surface.
2. Spread _____ (2) on one slice of bread.
3. Add fillings like cheese, _____ (3), and lettuce.
4. _____ (4) the two slices of bread together to make the sandwich.
5. Cut the sandwich into two _____ (5) and serve.

two	tomato	halves	press	butter, mayonnaise, or jam

LIVEWORKSHEETS

Identify the name of the structure and language features (action verb, adverb, and sequential connectors) of the procedure text below.

How to Make a Fruit Salad

- 1 apple
- 1 banana
- A handful of grapes
- 1 orange
- 2 tablespoons of honey
- A knife and a mixing bowl

1. First, wash all the fruits thoroughly under running water.
2. Second, peel the banana and the orange, then slice them into small pieces.
3. Next, dice the apple into cubes, leaving the skin on if desired.
4. After that, halve the grapes and remove the seeds if necessary.
5. Combine all the fruits in a mixing bowl.
6. Finally, drizzle honey over the mixed fruits and stir gently.
7. Serve fresh and enjoy your healthy fruit salad!

Action verbs:

Sequential connectors:

Adverbs:

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