

# Work

## EXERCISE 1

Fill in the sentences with the correct phrasal verbs:

1. I don't think I \_\_\_\_\_ horror movies; they always make me feel sick.
2. Instead of overthinking, sometimes it's better to \_\_\_\_\_ and give it your best shot.
3. Don't try to solve advanced math problems just yet; you need to \_\_\_\_\_.
4. I forgot my project at home, and I could just \_\_\_\_\_ for being so careless.
5. I saw my neighbor struggling with her groceries, so I offered to \_\_\_\_\_.
6. With exams coming up, I need to \_\_\_\_\_ and focus on studying.
7. It's always a good idea to double-check your work to \_\_\_\_\_ in case the teacher asks tricky questions.
8. Could you \_\_\_\_\_ my bag while I go to the restroom?

## EXERCISE 2

Fill in the text with the correct phrasal verbs:

Managing schoolwork alongside a part-time job is no easy task, but it can be a rewarding experience. Before taking on too much, remember that \_\_\_\_\_. Start small, build your skills, and gradually take on more responsibilities.

It's natural to make mistakes along the way, and there may be times when you'll \_\_\_\_\_ for forgetting something important or not preparing enough for an exam. To avoid this, it's crucial to \_\_\_\_\_, like your schedule or upcoming deadlines, so nothing catches you off guard.

Sometimes, you might feel like diving into opportunities without a second thought, but it's always better to think carefully before you \_\_\_\_\_. Planning ahead can save you a lot of stress later.

On the bright side, you don't have to do everything alone. Your friends, family, or coworkers might be able to \_\_\_\_\_ when things get overwhelming. Ultimately, the most important thing is to \_\_\_\_\_ and stay focused on your goals. With a balanced approach, you can successfully manage both work and studies.

## Use of English part 2

### The Importance of Work-Life Balance

In today's fast-paced world, achieving a healthy work-life balance is more challenging (1) \_\_\_\_\_ ever. Many employees find themselves working longer hours, (2) \_\_\_\_\_ can lead to stress and burnout. It is essential to set clear boundaries (3) \_\_\_\_\_ work and personal life to maintain overall well-being. Employers should also recognize the benefits (4) \_\_\_\_\_ allowing flexible working arrangements, as this can result (5) \_\_\_\_\_ increased productivity and job satisfaction. By prioritizing work-life balance, individuals and organizations (6) \_\_\_\_\_ create a more harmonious and efficient working environment.

## Use of English Part 3

Use the word given in capitals at the end of each line to form a word that fits in the gap in the same line.

1. The company's recent \_\_\_\_\_ strategy has received widespread praise. (EXPAND)
2. Her unexpected \_\_\_\_\_ was seen as a reward for her dedication. (PROMOTE)
3. The team worked in complete \_\_\_\_\_ to finish the project on time. (COOPERATE)
4. His \_\_\_\_\_ efforts were key to overcoming the challenges. (CONTRIBUTE)
5. A lack of \_\_\_\_\_ among employees often results in reduced productivity.  
(MOTIVATE)
6. The manager spoke \_\_\_\_\_ to address the team's concerns about the project.  
(CLEAR)
7. She handled the conflict \_\_\_\_\_, ensuring both sides were heard. (STRATEGY)
8. The tasks were completed \_\_\_\_\_, thanks to the team's hard work. (EFFICIENT)