Activity 5:

1. I had 100 emails in my inbox this morning. I've _____ 80 of them so far.

2. Taking the _____ _____, we can see that the company has steadily expanded over the last few years, but this month's sales figures are rather low.

3. To cut energy consumption, we need to reduce worldwide air traffic, rather than making petrol and car tax more expensive – these are just the _____ _____.

4. We're not just a normal airline. We're going to _____ _____ _____ and offer balloon flights

5. Our _____ _____ gave us some totally new ideas.

6. Jayne's so good at thinking of solutions to problems. She manages to _____ _____ _____ _____ _____.

7. Pat wants the Middle East to be our target market, but I think we should aim for the Far East. I don't think we're _____ _____ _____ _____ _____ .

8. The company _____ many changes in the pay and conditions of their employees last year.

9. In her presentation the manager concluded that the company needs to reach _____customers next year.

LIVEWORKSHEETS