An email

Refer to the last email you got

Say where people are in the photo

Remember to use apostrophes

Finish with something you want to know

To: Manuel

About: Family photo

Hi Manuel,

In your last email, you asked about my family. Here's a photo.

My sister, Olivia, is on the left. She's tall with dark, straight hair. She's 17 and she goes to my school. She likes music and she plays the guitar and clarinet.

My brother, Adie, is in the middle. He's got short, dark hair and brown eyes. He's 15 and he loves video games.

The other girl is my cousin, Bella. She's 13. She's not from London. Bella's family are from Edinburgh.

In your next email, send me a picture of your family.

Best wishes,

Daniel



1 Read Daniel's email and write D (Daniel), A (Adie), B (Bella) or O (Olivia).

1 This person is 17. ___
2 This person's got brown eyes. ___
3 This person likes music. ___
4 This person lives in Scotland. ___
5 This person is 13 years old. ___
6 This person's got a brother and a sister. ___

2 Add apostrophes to the sentences.

1 Hes got long, brown hair.
_____
2 My sisters best friend is 17.
_____
3 My cousins havent got any pets.
_____
4 My best friends house is near the sea.
_____
5 My grandparents house isnt in our city.
_____
6 My uncles hair is dark and hes got blue eyes.
_____

3 Complete the sentences with a part of the body.

1 My friend's got curly _____ .
2 My mother's got blue _____ .
3 My sister's got a big _____ in the middle of her face.
4 My grandfather's hair is dark, but his moustache and _____ are white.

4 Complete the dialogue with the correct form of *have got*. Use contractions where possible.

Lucille: 1 _____ any brothers and sisters?
Martin: Yes, 2 _____ two sisters, Lisa and Karen.
Lucille: 3 _____ brown hair like you?
Martin: No, 4 _____ . We look very different. Karen 5 _____ fair hair and Lisa 6 _____ black hair.

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Task

Find a photo of your family and describe the people in it.



THINK

Make notes.

1 Who are you going to write about? Include three people.

_____

_____

2 For each person, write notes about:

their age _____

their appearance _____

the things they like doing _____

PREPARE

Organise your ideas into paragraphs and write notes about each one.

Paragraph 1: Introduction _____

_____

Paragraph 2: Description of _____

_____

_____

Paragraph 3: Description of _____

_____

_____

Paragraph 4: Description of _____

_____

_____

Paragraph 5: Something I'd like to know

_____

_____

WRITE

Write your email. Use your notes and the model text to help you.

_____

_____

_____

_____

_____

_____

_____

_____

CHECK

Read your email. Answer the questions.

1 Do you refer to Daniel's email? ☐

2 Do you use apostrophes correctly? ☐

3 Do you say where people are in the photo? ☐

4 Do you finish with something you want to know? ☐

Useful language

- Hi!/Hi there!
- In your last email, you asked about …
- on the left/on the right/in the middle
- She's my (mother/sister …).
- He's got (blue eyes/brown hair …).
- He's (12/15 years old).
- She likes (sport).
- In your next email, …

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LIVEWORKSHEETS