

UNIT 3: WORD PROCESSING

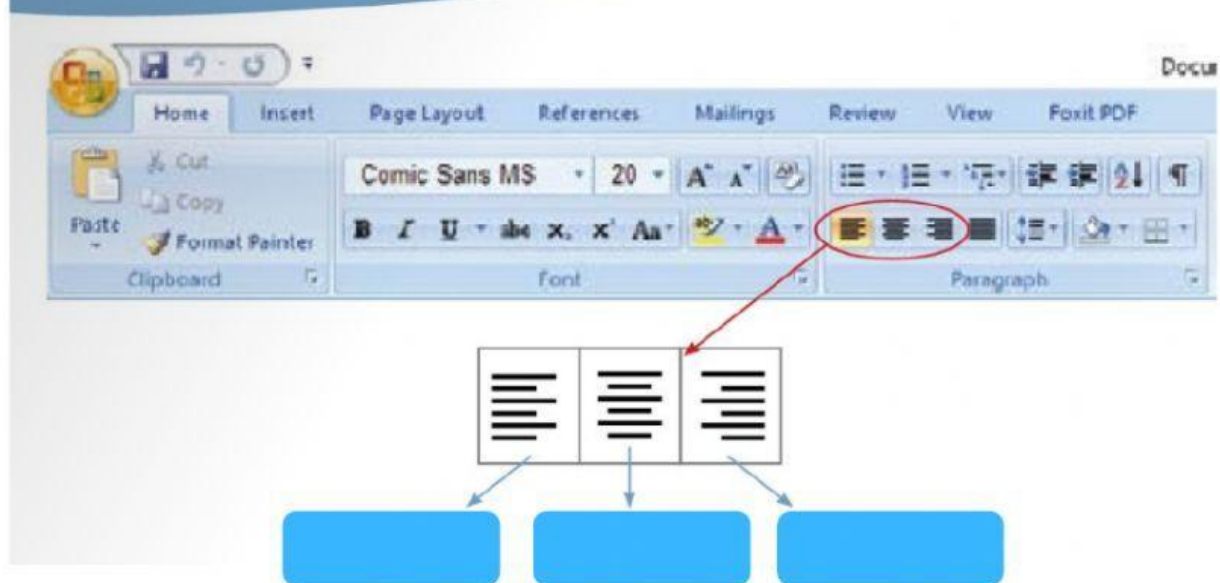
FORMATTING TEXT (ALIGNMENT)



Yr Level:	Subject: ICT	Unit:	
Name :		Date:	

Label these formatting tools we often use in MS Word.

Formatting text: Alignment of text



Identify the formatting used in each text.

ICT Year 2	
ICT Year 2	
ICT Year 2	
The students are happy.	
The clever students	
Date: 9 March 2021	
NAME: TEACHER AMEFIL	