

## Alice and Tom, discuss plans for preparing a team presentation

**Alice:** \_\_\_\_\_, we'll have the whole weekend to rehearse.

**Tom:** That's true. If we rehearse together, \_\_\_\_\_.

**Alice:** \_\_\_\_\_, the audience will stay engaged.

**Tom:** If we include visuals, \_\_\_\_\_.

**Alice:** \_\_\_\_\_, the team will answer questions more effectively.

**Tom:** \_\_\_\_\_, they'll have a summary to take home.

**Alice:** If we test the equipment in advance, \_\_\_\_\_.

**Tom:** If everything runs smoothly, \_\_\_\_\_.

**Alice:** \_\_\_\_\_, the boss will be really impressed.



Drag and Drop Activity		Listen to this Audio
<p>If the data is clear</p> <p>there won't be any technical problems</p> <p>If we finish the slides by Friday</p> <p>If everyone participates equally</p> <p>we'll sound more confident during the presentation</p>	If the presentation is a success	
	the information will be easier to understand	
	the presentation will leave a great impression	
	If we print handouts for the audience	