Activity 18.

You are a hotel desk clerk. Listen to the dialog, and then complete the reservation form with the information you're here.

Name :

Prof/Dr/Mr/Mrs/Ms _____

Surname First Name Middle Name

Organization/Company _____

Designation/Position _____

Full Address _____

_____

_____

Telephone Facsimile E-mail

Extra Person/s _____

Surname First Name Middle Name

Type of Room	Rate	Type of Room	Rate
Deluxe Room Single ☐ Double ☐	 USD90.00 USD90.00	City View Suite 1 Bedroom ☐ 2 Bedrooms ☐	 USD170.00 USD270.00
Junior Suite Room Single ☐ Double ☐	 USD110.00 USD110.00	Corner Sunset Suite 1 Bedroom ☐ 2 Bedrooms ☐	 USD190.00 USD300.00
Winston Executive Club Level 11 ☐	USD130.000	Level 10 ☐	USD140.00

Flight Details	Arrival	Departure
Date		
Time		
Flight Number		

Credit Card Detail	
Type of Credit Card Visa ☐ Black card ☐ Master ☐	Card No. _____ Expiry Date _____

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