Final Test Analysis

Reading

Part 5

103. Antonio's Restaurant provides an elegant atmosphere for an exquisite ---------- experience.

(A) dining
(B) dined
(C) dine
(D) dines

104. One of Donna Cho's proudest moments was when ---------- founded Cho Publications.

(A) she
(B) her
(C) hers
(D) herself

110. The manager of Coville Deli reported that orange juice sells ---------- well as, if not better than, coffee in the morning.

(A) more than
(B) quite
(C) too
(D) just as

112. To ensure stability and safety, it is important to follow the instructions ---------- when assembling the office bookshelves.

(A) exactly
(B) exact
(C) exactness
(D) exacting

119. There is a coffee machine ---------- located on the second floor of the Tabor Building.

(A) conveniently
(B) slightly
(C) considerably
(D) eventually

125. North Light Materials, Inc., was very ---------- ranked in a recent survey about the most innovative new companies.

(A) higher
(B) highest
(C) highness
(D) highly

LIVEWORKSHEETS

Part 6

Operating the Rambo VM25 meat blender is a simple process. Before using, ensure that the blade assembly, lid, and any other components are **---[131]---** attached. To **---[132]---** spills and ensure proper blending, do not exceed the maximum fill line marked on the exterior of the glass jar. Start blending on low speed and gradually increase as necessary **--[133]---** you reach the desired consistency. After usage, unplug the blender and carefully remove the glass jar from its base.
Thoroughly wash the glass jar, lid, and blade assembly with warm, soapy water to ensure a thorough clean. **---[134]---** By following these steps, you'll ensure both the safety and optimal performance of your Rambo VM25 meat blender.

131.
(A) secure
(B) secured
(C) securely
(D) security

132.
(A) overlook
(B) prevent
(C) enhance
(D) encourage

133.
(A) until
(B) when
(C) before
(D) while

134.
(A) Periodically stop the machine, ideally every ten seconds, to prevent overheating.
(B) To ensure safety, keep the lid firmly closed during the blending process.
(C) Prior to use, position the blender on a stable surface.
(D) Let each part of the blender dry thoroughly before reassembling for storage.

Part 7

Questions 156-157 refer to the following e-mail and employment history record.

Copycentric-for All Your Printing and Copying Needs

Now offering

- Printing of large posters
- Printing of digital photographs in a variety of formats
- Professional copying of documents, with binding available
- 24-hour service available at our new Taylor Street location

Visit our Web site at www.copycentric.com for information on our five locations. We guarantee low prices and offer delivery on bulk orders.

156. What is indicated about Copycentric?

(A) It sells copy machines.
(B) It has opened a new store.
(C) It only provides black-and-white copying.
(D) It has been in business for five years.

157. What does Copycentric offer?

(A) Nighttime hours at all locations
(B) Digital-photography classes
(C) Professional editing services
(D) Delivery service for large orders

Questions 181-185 refer to the following e-mail and employment history record.

E-Mail Message

From: Zuravsky, Anne <azuravsky@acc-ciz.com>
Sent: Wednesday, March 10
To: Torres, Cynthia
Subject: Re: accounting position (Correspondence #98798)

Dear Ms. Torres. This is to confirm receipt of your e-mail of March 10. Thank you for inquiring about the full-time position in our accounting department and for sending your employment history. The opening is still available but all applications must be submitted by March 14. A copy of the appropriate application form can be found on the ACC-CIZ Web site. Please note that résumés should list job positions starting with the one you held the longest. On March 28, we will be contacting the candidates we wish to interview. All interviews will take place on April 4. Regarding your question about compensation. I am not authorized to provide an estimate of the salary associated with this opening.
If you have any other questions, do not hesitate to contact me. Please use the number in the subject line of this message in any further e-mails you send concerning the application process.
Regards,
Anne Zuravsky, Manager
Human Resource

Cynthia TORRES, Employment History Record

Position	Employer	Time Period
Sales assistant	Clayfield Metal	(14 months)
Payroll clerk	Autonia Bank	(20 months)
Insurance consultant	Cestov National Co.	(5 years)
Financial adviser	Heidel Finanz	(4 years)

LIVEWORKSHEETS

Questions 181-185 refer to the following e-mail and employment history record.

181. When are applications for the accounting position due?
(A) On March 10
(B) On March 14
(C) On March 28
(D) On April 4

182. What will Ms. Torres need from the company's Web site?
(A) An application form
(B) A payroll document
(C) A list of contact persons
(D) A schedule of interview dates

183. Which position should Ms. Torres list first on her résumé?
(A) Sales assistant
(B) Payroll clerk
(C) Insurance consultant
(D) Financial adviser

184. According to the e-mail, what information did Ms. Torres request that Ms. Zuravsky cannot provide?
(A) How many people applied for the position
(B) Who will review the candidates' resumes
(C) When the interviews will be conducted
(D) How much the position pays

185. What is stated in the e-mail?
(A) Applicants for the position must have experience in accounting.
(B) Interviews are scheduled a few days after applications are received.
(C) Ms. Torres should use a correspondence number in future messages.
(D) Ms. Zuravsky will manage the person who is hired for the position.

LIVEWORKSHEETS