

REVISION 1
(UNIT 1 - 4)

PART 1: GRAMMAR

Questions 1- 20: Find and correct mistakes in the following sentences

1. There is (A) a scanner in (B) front to (C) filing cabinet in (D) my new office.
2. There is (A) a blue light pens (B) on my (C) office desk. Is it yours? (D).
3. Levis specializes (A) in produce (B) jeans that cost (C) no (D) less than \$80 billion.
4. It's (A) too early to call (B) her now. How (C) about send (D) her an email?
5. There is (A) six new photocopiers (B) in my office. All of them are made (C) in Japan (D).
6. I am (A) looking forward to seeing (B) and speak (C) to (D) you next weekend.
7. A: What time would (A) suits (B) you?
B: 3 p.m suits (C) me (D) fine.
8. I am (A) afraid to let you know that we have postpone (B) the flight to (C) Colombia next week because of (D) the bad weather.
9. I coming (A) to (B) the IT conference next week. Would (C) you like to go (D) with me?
10. Please sending (A) me an email by (B) 4 p.m. to confirm (C) if you are (D) available on Monday, July 25th.
11. There are (A) a variety of security cameras (B) in my office to supervise people's (C) activities (D).
12. A stylus is a (A) special pen which (B) is used for (C) write or draw onto (D) a special computer screen.
13. A: What was (A) the first quarter revenue (B) of Acer Company in (C) 2017?
B: It is (D) \$23.61 billion.
14. A: Excuse me. Can you tell me how to get (A) to the Product Development Department?
B: Take the lift to 20th floor (B), and turn left. At (C) the end of the lobby, you'll see it on (D) your right.
15. Toshiba Corporation is (A) a Japanese multinational corporation. Its (B) headquarters is locate (C) in (D) Tokyo, Japan
16. My computer screen has just been broken (A), so I take (B) it to the repair center to replace (C) it with (D) a new one tomorrow afternoon.
17. I am afraid I cannot (A) manage (B) next Tuesday. How (C) about meet (D) on Friday afternoon?
18. I will write (A) to arrange a (B) meeting for the (C) new design of (D) our company's website next quarter.
19. I'm afraid (A) I have got (B) a complain (C) about the headphones I bought (D) from your store last week.
20. I took (A) the speakers to (B) the computer service center and (B) they repaired (D) by a technician.

PART 2: VOCABULARY

Questions 21 - 30: Complete the following sentences with a suitable word beginning with a given letter

21. There is a problem with my **E**_____ **c**____ so my computer cannot connect to the Internet.

22. My throat is a bit sore, I need a **m**_____ to support me.

23. It is necessary to have a **w**_____ **c**_____ for every company office in the hot weather of summer.

24. Human Resources Department has plans to **r**_____ some senior programmers.

25. The duty of **M**_____ **D**_____ is to make advertisements of the company's products.

26. Samsung is a big company which **s**_____ in electronic devices.

27. I'd like to meet you to discuss our new software. When would be **c**_____ for you?

28. Mr. Johnson has to **c**_____ his appointment with his client because of an unscheduled meeting.

29. The price of some IT devices in this shop seems to be **u**_____. Why are they so expensive?

30. My laptop has a **b**__. Could you lend me a hand to figure out this problem?

31. A: What time shall we meet?

B: Which time **s**____ you better? 12.30 or one o'clock?

32. The highest position in a big company is called **c**_____.

33. Samsung is a big company which **s**_____ in electronic devices.

34. We had to **c**_____ tomorrow's seminar because of the bad weather.

35. I'm sorry, he's not **a**_____ right now. Would you like to leave him a message?

36. Toshiba Corporation's headquarters is **l**_____ in Minato, Tokyo, Japan.

37. It is very **c**_____ to go shopping online with the help of computers.

38. Our company wants to buy a **s**_____ to destroy unnecessary documents.

39. An **E**_____ **c**____ is a kind of special wire for connecting your electronic devices to wireless Internet network.

40. **M**_____ are used for recording sounds or making your voice louder when you are speaking.