

## ورقة عمل

الوحدة الثانية

الصف: الرابع الابتدائي

المادة: الحاسب الآلي

\*\*\*Join

Directions: Match the icons column A with their functions in column B.

	A
1.	
2.	
3.	
4.	
5.	

	B
a.	Save
b.	Copy
c.	Cut
d.	New Blank Document
e.	Open

### Textfield

Complete the table below by stating the name of the hardware device shown and what type of hardware it is. Number 1 is done as an example for you.

DEVICE	NAME OF THE DEVICE	TYPE OF DEVICE
	keyboard	input
1. 		
2. 		
3. 		

### \*\*\* Select

Choose the correct answer.

1. Step by step instructions or programs are called \_\_\_\_\_.

- i. Hardware
- ii. Software
- iii. Shareware
- iv. Freeware

2. The software which is required to operate the computer system is called \_\_\_\_\_ software.

- i. System
- ii. Application
- iii. Both (i) & (ii)
- iv. None

3. Which software acts as an interface between user and the machine?

- i. Application
- ii. System
- iii. Customized
- iv. None

4. Windows is an example of \_\_\_\_\_.

- i. OS
- ii. Translator
- iii. Hardware
- iv. Application

\*\*\* Drag and drop

## Short-cut Keys in MS Paint.

Copy

Ctrl + X

Paste

Ctrl + Y

Cut

Ctrl + Z

Undo

Ctrl + C

Redo

Ctrl + P

Save

Ctrl + V

Open

Ctrl + S

\*\*\* Checkboxes the right sentences

- Windows is an example of operating system
- Word is an example of software

