# LET'S SPEAK! GOOD vs BAD managers

## Vocabulary (listen and repeat the words out loud)

### Adjectives for describing good managers:

*approachable, charming, committed, confident, decisive, disciplined, efficient, encouraging, enthusiastic, experienced, helpful, independent, knowledgeable, motivated, optimistic, patient, persistent, professional, reliable, responsible, trustworthy*

### Adjectives for describing bad managers:

*arrogant, careless, cruel, deceitful, dishonest, lazy, indecisive, inexperienced, insensitive, irresponsible, pessimistic, rude, timid, unenthusiastic, unprofessional, unreliable, untrustworthy*

*Use Word Reference if you need to look up an unknown word.*

## Conversation Questions

1. What are the five best qualities for a manager to have? Why?
2. Who was the best teacher you have ever had? What qualities did this person have?
*Tell your group about some of the good things this person did while he or she was your teacher.*
3. Do you think very young managers make good managers? What positive qualities do very young managers have? What positive qualities do they lack?
4. What are some specific things that good managers/teachers do? What are some specific things that good managers/teachers avoid doing?
5. What are the five worst qualities for a manager to have? What are some negative things that can happen if a manager has these qualities?
6. Has anyone you know ever worked for a really bad manager? What bad characteristics did this person have?
*Tell your group about something that this person did which shows why he or she was a bad manager.*
7. What are some specific things that bad managers do?
8. Why do you think bad managers are given management positions?

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**Write a summary of your discussion:**

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