QUESTION 2.

Recently, the English Language Club in your school visited a recycling center. As the secretary, you have been asked to write a report to your principal about the visit.

In your report, you must:
-share the details on what made the journey smooth
-talk about the new knowledge learned there
-give reasons why the club should organise more visits like this

To : The Principal of SMK Bandar Tenggara 2
From : The secretary of English Language Club
Subject : Visit to the recycling center
Date : 21 December 2023

Introduction
As requested, I am writing this report about _____ . The English Language committee members had organized a trip to the recycling center that is located in Johor Bahru. This report describes the details on what _____ and the reasons _____

The details on what made the journey smooth
First and foremost, the teachers _____.
Then, they informed us about the details of the visit such as the date and items that _____. Therefore, we can _____ and make the journey smooth.

The knowledge learnt
Apart from that, based on the activities done, we learnt the importance of _____. The activities were classifying the item that can be recycled. For example, glass, paper and aluminum can. Thus, we can _____.

Reasons the club should organize more visits
Last but not least, the club should organize more visits like this to raise the _____. The club should organize these kinds of visits _____. Hence, it is more worth it for the students _____.

Conclusion
To sum up, I believe that_____ . It is hoped that everyone will _____.

why the club should organize more visits like this

at least once a year

planned the journey one week before the visit

a visit to the recycling center

recycling is very important to our environment

students' awareness about recycling and protecting the earth

follow the templates well

play their part in preserving our mother earth

protecting the environment and how to do so

made the journey smooth, the new knowledge learned there

to join the English Language Club

we should bring to the trip

reduce the amount of waste and stay on a healthy planet

LIVEWORKSHEETS