

PART 1

Questions 1-10

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

Job details from employment agency

Role 1.....

Location Fordham 2..... Centre
3..... Road, Fordham

Work involves

- dealing with enquiries
- making 4..... and reorganising them
- maintaining the internal 5.....
- general administration

Requirements

- 6..... (essential)
- a calm and 7..... manner
- good IT skills

Other information

- a 8..... job – further opportunities may be available
- hours: 7.45 a.m. to 9..... p.m. Monday to Friday
- 10..... is available onsite

PART 2

Questions 11-14

*Choose the correct letter, **A**, **B** or **C**.*

- 11** The museum building was originally
- A** a factory.
 - B** a private home.
 - C** a hall of residence.
- 12** The university uses part of the museum building as
- A** teaching rooms.
 - B** a research library.
 - C** administration offices.
- 13** What does the guide say about the entrance fee?
- A** Visitors decide whether or not they wish to pay.
 - B** Only children and students receive a discount.
 - C** The museum charges extra for special exhibitions.
- 14** What are visitors advised to leave in the cloakroom?
- A** cameras
 - B** coats
 - C** bags

Questions 15-20

What information does the speaker give about each of the following areas of the museum?

Choose **SIX** answers from the box and write the correct letter, **A-H**, next to Questions 15-20.

Information

- A** Parents must supervise their children.
- B** There are new things to see.
- C** It is closed today.
- D** This is only for school groups.
- E** There is a quiz for visitors.
- F** It features something created by students.
- G** An expert is here today.
- H** There is a one-way system.

Areas of museum

- 15** Four Seasons
- 16** Farmhouse Kitchen
- 17** A Year on the Farm
- 18** Wagon Walk
- 19** Bees are Magic
- 20** The Pond