**I. Choose the right answer.**

1) If he doesn't come in the next 10 minutes, we _____ without him.
1) started
2) would start
3) will start

2) He _____ a manager when he was 25.
1) has become
2) became
3) was becoming

3) Our distributor called while I _____ to Jim.
1) was talking
2) have been talking
3) would be talking

4) I thought about your proposal, and I think we _____ it.
1) accept
2) will have accepted
3) will accept

5) If he had told me about this earlier, I _____ someone else.
1) will have hired
2) would have hired
3) will hire

6) Our office usually _____ at 5:00 PM, but today we're staying open until 6.
1) closes
2) is closing
3) closed

7) A: What are you working on?
B: I'm trying to finish _____ presentation that I told you about this morning.
1) a
2) NO ARTICLE
3) the

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8) A: Are they reliable?
B: Yes, they always deliver on _____ time.
1) NO ARTICLE
2) the
3) a

9) We have to draw up _____new business plan. The old one isn't good enough.
1) the
2) NO ARTICLE
3) a

10) Bank of America, _____ nation's largest bank, announced its earnings last week.
1) the
2) a
3) NO ARTICLE

**II. Complete the sentences with ONE word.**

We are looking for a young person to work as a tour guide this summer. The job will involve accompanying English-11) _____ tourists as they do the 12) _____ of London. Full training provided. Write to Peter Harlow, giving details of previous work experience and explaining 13) _____ you think you are the right person for the job.

The right candidate should have:

- Graduate from Secondary 14) _____
- Knowledge of basic computer 15) _____
- Ability to work well in a 16) _____
- Have a good 17) _____ of English.

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**III. Read the job advertisement and answer the questions below:**

## Masala

### Waiters & Waitresses Needed



PT waiters/ Waitresses needed for Sat & Sun.

Must be able to work afternoons and evenings.

£8/hr. + tips.

Must be friendly, reliable, neat and clean. No exp. nec.

Apply in person at Masala, 186 Linthorpe Road, Cambridge TS13RF before May 30th. Ask for manager.

18) Is this job full-time or part-time? _____

19) How many days a week will your work if you get this job? _____

20) What is the deadline for application? _____

21) Do you need any experience for this job? _____

22) What is the pay for this job? _____

23) Is this job in London? _____

24) Can you send your application online? _____

25) Can you get any additional money for work from the customer?

_____

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## IV. Listening for details. Answer the questions below.

26) How much does the job pay?

_____

27) Why doesn't the dad think she can get the job?

_____

28) What certificate will she need to do the job?

_____

29) Who will pay for the certificate?

_____

30) Do you need experience to get the job?

_____

## V. Read the text.

31) Kara has an unusual job. During the week when she is a student at university, but at
32) weekends she is a mystery shopper. What does this has mean? One day she buys
33) a bottle of perfume, another day she goes for a meal that in a restaurant. She fills in
34) a form about the shop or restaurant and a report is sent itself to the company's office. This
35) is how the shop or restaurant gets much suggestions about how they could improve,
36) to keep customers which happy. "It's the perfect job for me," explains Kara. "It's nice to
37) eat in elegant restaurants from time to time such as I don't have much money for food."
38) The company that employs Kara says mystery shoppers must actually to be reliable,
39) have a good memory and they must be enough honest. "If mystery shoppers tell a lie
40) or exaggerate, we won't be use them again," explains one of the company's managers.

## Find ONE odd word and write

31) _____

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32) _____

33) _____

34) _____

35) _____

36) _____

37) _____

38) _____

39) _____

40) _____

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